

## **SKIPTON TOWN COUNCIL**

### **Person Specification**

**Post Title:** Events &Market Staff (casual)

**Hours of work:** Casual basis. Including evening, weekend and Bank Holidays

**Pay Rate:** £9.00

### **QUALIFICATIONS/TRAINING**

*It is desirable that the post-holder is:*

- Educated to a minimum of GCSE standard or equivalent

### **EXPERIENCE/KNOWLEDGE**

*It is essential that the post-holder has:*

- Experience of providing a good customer service
- Experience of being a team player

*It is desirable that the post-holder has:*

- Experience of working on events
- In depth knowledge of Skipton

### **SKILLS AND ABILITIES**

*It is essential that the post-holder demonstrate:*

- A friendly and approachable yet professional attitude
- Excellent interpersonal and verbal communication skills
- Ability to work in a team and on an individual basis
- Commitment to working in a customer focused environment
- Knowledge of the importance of good customer service
- A positive and professional attitude
- Ability to use initiative when required
- Have a common sense approach to dealing with the public
- Be physically fit as there is an element of moving and lifting barriers and event equipment involved

## **Additional Factors**

*It is essential the post-holder:*

- Can work flexible hours, including attending evening meetings and undertaking weekend and Bank Holiday work where necessary
- A willingness to undertake relevant training
- Availability to work additional hours as may be required
- For insurance purposes applicants must be a minimum of 18 years old to apply for this position