



Skipton Town Council

19/20-

Events and Tourism Committee Thursday 26 September 2019 at 6.30 pm

Present: Cllrs A Barrett (Chair), G Bell, P Madeley and K McIntyre

In attendance: Cllrs R Heseltine and A Hickman

Officers: Dave Parker (Chief Officer), Kerry Wheelwright (Events & Tourism Manager), Judy Probst (Tourism and Community Liaison Officer), Jenny Dean (Administration Assistant)

Prior to the meeting Members paid tribute to Cllr Martin Emmerson who sadly passed away in July. Members wished to acknowledge his contribution to this Committee.

1. To accept representations from the Public between 6.30 pm and 6.45 pm.

None

2. To accept apologies for absence.

Apologies were accepted from Cllr Winston Feather

3. To record declarations of pecuniary and non-pecuniary interests in items on the agenda.

None

4. To consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non-pecuniary interests.

None

5. To approve the minutes from the previous meeting held on 11 July 2019

It was **RESOLVED** to accept the minutes from the Events and Tourism Committee meeting held on 11 July 2019 as a true and accurate record of what transpired at that meeting.

6. To report and receive information arising from the minutes of items not on the agenda from Members and the Chief Officer.

The Events & Tourism Manager reported that the Royal British Legion are happy with Armed Forces Day being combined with Sheep Day. However, this year as the 5th Regiment are being awarded the Freedom of the District; Armed Forces Day may be combined with a Freedom

Chief Officer & Clerk to the Council: Dave Parker
Town Hall, High Street, Skipton BD23 1FD
Telephone 01756 700553

Email admin@skiptontowncouncil.gov.uk

Chairman:

Parade. Craven District Council will confirm the date of the Freedom Parade, until this has been confirmed a date cannot be decided on for Armed Forces Day.

There have been a large number of enquiries and applications received for the Christmas Events. One local business has complained that they have not been allocated a stall, but they had not submitted an application. Members received an update on the application process, and agreed that the Terms & Conditions for the application process should be adhered to, to make it a fair process.

7. To note a report on the income and expenditure of individual events

Members **NOTED** the income and expenditure reports of the three Skipton Town Council managed events. Members **AGREED** that spending should be reviewed during the upcoming budget setting process, and ways of increasing income to the events explored.

A discussion followed on potential options for increasing the income generated by the Christmas Market in view of the high level of interest in trading at the event.

Members **AGREED** that communication with BID would also be key.

Cllr Madeley left the meeting at 19:10pm

Members **AGREED** that the Events and Tourism Manager and Cllr Barrett will review the figures and explore where savings can be made. The Events and Tourism Manager will explore options for increasing the income of future Christmas Markets in the new year and report back to this Committee.

8. To consider excluding press and public for consideration of Item 9 on the grounds that it relates to confidential matters.

It was **RESOLVED** that in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable and in the public interest that the press and public be asked to withdraw.

9. To consider a confidential report on matters relating to Skipton Gala.

.....

10. To receive notification of matters that members would like on a future agenda

None

The meeting closed at 19:45 pm