



**MINUTES OF THE MARKET COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, TOWN HALL, SKIPTON ON
WEDNESDAY 12th MAY 2021 AT 6.30PM**

Those present:

Chairman: Councillor P Madeley
Councillors: Councillor S Bentley, Councillor G Bell, Councillor J Dawson, Councillor D Shaw,
& Councillor C Nash
Officers: Louise Close (Chief Officer) Jenny Dean (Deputy Clerk)
Also present: Mark Howard (Trader Representative), Amy Horner (Trader Representative)

2021/024 ITEM 1 – Chairman’s Remarks

Councillor P Madeley welcomed and thanked everybody for attending. He said that the previous year had been an extremely sad time for the country, and he was grateful that we were back to face-to-face meetings.

2021/025 ITEM 2 – To accept apologies for absence.

Apologies were received from Mr Yates (Trader Representatives) and Councillor Heseltine.

2021/026 ITEM 3 – To record declarations of pecuniary and non-pecuniary interests in items on the agenda.

None received

2021/027 ITEM 4 – consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non-pecuniary interests.

None received.

2021/028 ITEM 5 – Representations from the Public

None received.

2021/029 ITEM 6 – Minutes of the previous meeting

Proposed by Councillor J Dawson

Seconded by Councillor D Shaw

RESOLVED that the minutes of the Market committee held on 10th February 2021 are a true and accurate record. *(unanimous)*

2021/030 ITEM 7 – Market Staff

Staffing issues were discussed, and it was confirmed that at least 4 members of staff were needed on road closure days. A vacancy had arisen within the market team.

The Clerk would advise of the structure needed and circulate to the committee.

Proposed by Councillor J Dawson

Seconded by Councillor D Shaw

RESOLVED to give the Chief Officer the delegated authority to recruit the required Market staff. *(unanimous)*



2021/031 **ITEM 8 – Occasional Stalls and Street Entertainment**

Approval was unanimously given for the use of occasional stalls and street entertainment.

2021/032 **ITEM 9 – Skipton Artisan Market**

Proposed by Councillor J Dawson

Seconded by Councillor S Bentley

RESOLVED to approve the request from the Artisan Market Organiser to hold an Artisan Market every Sunday, except for the dates already booked at the Canal Basin.

2021/033 **ITEM 10 – Notice Board**

Approval was unanimously given for the supply and installation of a notice board for use if other options are not available to be utilised. Spend of this board would be up to £500 if needed.

2021/034 **ITEM 11 – Market Risk Assessment**

The risk assessment for the Market was circulated and discussed. A few points were raised. The Chief Officer advised that the office was looking at systems for a group message service from the office so that lines of communication were always open. A trader advised that an incident had occurred that week in which a stall was losing some coverings from his stall and there were no market staff patrolling to help. The Chief Officer advised that she ensure sure all traders had the market phone number for contact.

A list of traders who were first aiders would be gathered and copy of trader's risk assessments.

The issue of the double step outside Craven Court was discussed, this was not so much of a hazard whilst the road closure was in place but if the road closure was taken away then someway of highlighting this double step would be of benefit. The Chief officer would raise this with Highway's authority.

A trader advised that the Council pitches needed more tie down points for securing the gazebo's, Councillor Madeley advised that as the Council did not own the setts it would be something we would need to investigate.

Councillor C Nash confirmed that the setts were defined as public road for the use of the public, for which the responsibility for maintenance is by the owner.

A trader confirmed that the road closure was a more safer shopping experience for the public and provides a better shopping experience.

Proposed by Councillor J Dawson

Seconded by Councillor S Bentley

RESOLVED with the comments received from all concerned parties, the risk assessment is amended and adopted. *(unanimous)*

2021/035 **ITEM 12 – The Future of the Market.**

The future of the market was discussed. It was all agreed that covid has hit trade very badly and that the market and the high street needs to change with the times.

Councillor Madeley advised that he would like to see a 3 day road closure for the market and to give the market a more continental feel making more of a shopping experience.



Skipton Town Council

It was all agreed that discussions should take place and real data should be studied along with gathering a wide spectrum of views.

A trader confirmed that it was a 50/50 split from the traders as to who supports the closure or not.

Councillor Dawson felt that Covid had brought a more local shop feel to peoples lives and has reminded people to support local and to want to be and about.

Proposed by Councillor P Madeley

Seconded by Councillor D Shaw

RESOLVED to form a working group to explore in principle, and to discuss with all Stakeholders and members of the public to build a proposal for a permanent 3 day road closure order.

2021/036

ITEM 13 – The Exclusion of the press and public

The Committee and its sub-committees will be considering business of a confidential nature, and the press and public will therefore be excluded by resolution from meetings (Public Bodies Admissions to Meetings Act 1960, s1 [2]).

2021/037

ITEM 14 – ...

2021/038

ITEM 15 – Notification of Business for Future Agenda

The Clerk should be given seven clear days' notice of items for the Agenda of the next meeting although the absolute statutory minimum notice period is three clear days.

The Meeting Closed at 18.56pm

The next meeting of the Market Committee is the 11th August 2021 at 5.30pm