

## Minutes of the Market Committee meeting, excluding Confidential Matters

Held on Wednesday 11<sup>th</sup> August 2021, at 5.30pm in the Town Hall, Skipton

**Present:** Councillor P Madeley (Chairman), Councillor A Hickman, Councillor G Bell, Councillor D Shaw & Councillor C Nash  
M Howard Trade Reps  
Mrs L Close – Chief Officer  
Miss H Corrigan – Events Manager  
Mr T Garbutt – Markets Officer

**2122/021 Item 1 – Chairman’s Remarks**

Cllr Madeley welcomed everyone to the meeting and confirmed thanked them for attending.

**2122/022 Item 2 - Apologies for Absence**

Councillor Dawson and Feather who had prior engagements  
Councillor Painter was absent

**2122/023 Item 3 – Disclosures of Interest**

None received

**2122/024 Item 4 – Dispensations**

None requested.

**2122/025 Item 5 – Representations from public**

A member of the public stated that, despite the comments received via a recent survey, regarding the road closure the majority being in favour, North Yorkshire County Council have confirmed that the closure ends on September 4<sup>th</sup>. He stated that the results of the imminent survey should be issued to the head of North Yorkshire County Council, Councillor D McKenzie and publicised as much as possible.

He also stated that there will be solutions for all of the issues raised however the need was there for a road closure.

Councillor P Madeley asked for support from members to write to the Chief Executive of highways and all committees, all agreed.

**2122/026 Item 6 – Minutes**

Proposed by Councillor P Madeley  
Seconded by Councillor A Hickman

**RESOLVED** that the minutes of the meeting held on Monday 5<sup>th</sup> July 2021 be a true and accurate record. *(unanimous)*

*At this point Councillor D Shaw joined the meeting*

**2122/027 Item 7 – Market Project**

The Chief Officer gave an overview of the proposed Market project manager job description and discussed the funding needed. It was recommended that if approved the salary would be vired by Finance and Policy Committee from the administration salary budget heading to the market budget heading and all other costs would need to be paid for.

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Councillor Madeley spoke at length regarding this project and asked for comments and support.

Councillor Nash advised she felt it was more of a consultancy role than a project manager position, however, she fully supported this idea and confirmed that all other costs would be met by the market budget.

Councillor Shaw advised that he feels that we should support the green initiative and be climate aware.

Mr Howard advised that it is very important for the project manager to build a case for the road closure especially as climate issues are at the forefront of everybody's mind.

Proposed by Councillor P Madeley

Seconded by Councillor D Shaw

**RESOLVED** that the recruitment of a Project Manager, to work on the Market project, be approved for 6 months, at £20 per hour for 16 hours per week. *(unanimous)*

### 2122/028 **Item 8 – Trader Representatives**

Proposed by Councillor D Shaw

Seconded by Councillor C Nash

**RESOLVED** to amend the Market Committee terms of reference to increase the number of Trader Representatives from 3 to 4 *(unanimous)*

### 2122/029 **Item 9 – Storage Area**

Proposed by Councillor A Hickman

Seconded by Councillor C Nash

**RESOLVED** that the Committee support the conversion and use of the storage building, funded by HAZ and that any potential purchases of gazebos should be approved before purchase. *(unanimous)*

### 2122/030 **Item 10 – Travel and Tourism Show**

It was received and noted that the Chief Officer and Events Manager would attend the Travel and Tourism show complete some networking with companies. It was asked if the costs could be investigated for next year to attend as an exhibitor.

### 2122/031 **Item 11 – Monday re-imburement scheme**

Proposed by Councillor C Nash

Seconded by Councillor P Madeley

**RESOLVED** to continue with the Monday re-imburement scheme.

### 2122/032 **Item 12 – Kilnsey Show**

To receive and note that Skipton Town Council will have a trade stand at Kilnsey show to promote Skipton Market.

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- 2122/033**      **Item 13 – The Exclusion of the press and public**  
Resolved that this committee will be considering business of a confidential nature, and the press and public will therefore be excluded. (Public Bodies Admissions to Meetings Act 1960, s1(2)).
- 2122/034**      **Item 14 – Consent Fees**
- 2122/035**      **Item 15 – Attendance and Bad Debtors**
- 2122/036**      **Item 16 – Future business items**  
Proposal for free of charge Mondays  
To confirm the hours of the Market staff  
To appoint a Deputy Chairman

The meeting closed at 18.57pm  
Date of next meeting – Wednesday 10<sup>th</sup> November 2021