

Date: Thursday 13th May 2021

To: All Members of Skipton Town Council

Dear Councillors,

You are summoned to the ANNUAL MEETING OF SKIPTON TOWN COUNCIL which will be held in the Council Chamber at **Craven District Council, Belle Vue Square on Thursday 20th May 2021 at 19.00pm**

Yours sincerely,



Mrs Louise Close

Clerk to the Council

louise@skiptontowncouncil.gov.uk

www.skiptontowncouncil.gov.uk

Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website

The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings)

Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

SKIPTON TOWN COUNCIL

20th May 2021 7.00pm

A copy of the agenda is available in larger print upon request.

A G E N D A

1. Mayor's Medal

Current Mayor to present Cllr Peter Madeley with the Mayor's Medal for his service during his time in office.

2. Election of Mayor for the 2021/2022 Civic Year

3. Mayor's Declaration of Acceptance of Office

4. Mayor's remarks

5. Election of Deputy Mayor for the Civic Year 2021/2022

6. Apologies for Absence

To accept the reason(s) for the absence of any Members from the meeting.

7. Disclosures of Interest

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the CDC Monitoring Officer.

8. Dispensations

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

9. Standing Orders

To resolve to adopt the NALC Standing Orders Model, with the formation of a working group, consisting of a small number of Councillors, to review these orders in detail to determine any changes or adaptations made that are appropriate for Skipton Town Council and for them to be presented to the next meeting to adopt if necessary.

10. Financial regulations

To adopt and approve the Councils Financial Regulations

11. Annual Governance Statement

To approve and sign the Annual Governance Statement Section 1

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12. Accounting Statement

To approve and sign the Accounting Statement Section 2 for 2021-2022

13. Code of Conduct

To adopt and approve the Code of Conduct.

14. Delegation Arrangements under Local Government Act 1972 s101

To resolve that the delegation arrangement made under the Local Government Act 1972 s101 gives delegated powers in relation to all business matters for the following standing committees: : Finance & Policy, Audit & Scrutiny, Public Services, Planning, Events & Tourism, Market and Management & Staffing.

15. Appointment of Standing Committees

To approve the membership of the Council's Committees: Finance & Policy, Audit & Scrutiny, Public Services, Planning, Events & Tourism, Market and Management & Staffing.

16. Terms of Reference

To confirm the Terms of Reference for the Council's Committees: Finance & Policy, Audit & Scrutiny, Public Services, Planning, Events & Tourism, Market and Management & Staffing.

17. To Elect the Chairman of the Finance & Policy Committee

18. To Elect the Chairman of the Audit & Scrutiny Committee

19. To Elect the Chairman of the Public Services Committee

20. To Elect the Chairman of the Planning Committee

21. To Elect the Chairman of the Events & Tourism Committee

22. To Elect the Chairman of the Market Committee

23. To Elect the Chairman of the Management & Staffing Committee

24. Approval of Representatives on Outside Bodies

25. Risk Management

To approve the Risk Management Document, and time scales for reviewing the associated Policies and Procedures.

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26. To Accept the Meeting Dates for Full Council and Committees 2021/22

27. Public Participation

The next meeting of the Full Council is 15th July 2021