



# Skipton Town Council

Date: Friday 9<sup>th</sup> July 2021

To: All Members of Skipton Town Council

Dear Councillors,

You are summoned to an **ORDINARY MEETING** of Skipton Town Council which will be held in the Council Chamber at Skipton Town Hall **on Thursday 15<sup>th</sup> July 2021 at 7.00pm**

Yours sincerely,

Mrs Louise Close Clerk to the Council

[louise@skiptontowncouncil.gov.uk](mailto:louise@skiptontowncouncil.gov.uk)

[www.skiptontowncouncil.gov.uk](http://www.skiptontowncouncil.gov.uk)

**Note:** Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website.

The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

# SKIPTON TOWN COUNCIL

15<sup>th</sup> July 2021 7.00pm

A copy of the agenda is available in larger print upon request.

## A G E N D A

***Prior to the main business of this meeting a short presentation will be made by representatives of Keelham Farm Shop and Skipton Auction Mart requested by Councillor Feather***

**1. Mayor's Remarks**

To note a report from the Town Mayor including engagements attended.

**2. Apologies for Absence**

To accept the reason(s) for the absence of any Members from the meeting.

**3. Disclosures of Interest**

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the CDC Monitoring Officer.

**4. Dispensations**

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

**5. Representations from public**

RESOLUTION to adjourn the meeting in order to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Each member of the public is entitled to speak for 3 minutes.

- Questions / observations from members of the public

**6. Minutes of the Previous Meeting**

To approve the minutes of the Full Council meeting held on 20 May 2021.

**7. Reports and Minutes from Committees and Sub Committees**

To accept the minutes of the following committees:

- Audit & Scrutiny Committee 4 March 2021
- Events & Tourism 11 March 2021
- Finance & Policy 26 April 2021
- Market Committee 9 June 2021
- Public Services Committee 29 April 2021
- Planning Committee 1 April 2021

**SKIPTON TOWN COUNCIL**  
**15<sup>th</sup> July 2021 7.00pm**

**8. Finance matters**

- a. To approve the purchase of a new laptop for the Administration and Member Services Manager.
- b. To approve the quotation for the firewall protection for Council
- c. To resolve to approve the following items:
  - The bank reconciliation.
  - The budget reports.
  - The bank statements.

**9. Terms of Reference for the Market Committee**

To approve an amendment allowing four trader representatives to be nominated to attend meetings.

**10. To adopt the Council Financial Risk Assessment**

**11. Church clock**

To discuss repairs required to the clock at Holy Trinity Church

**12. General power of competence**

To reconfirm the eligibility of the General Power of Competence for Skipton Town Council

**The next meeting of the Full Council is 16<sup>th</sup> September 2021**