



Skipton Town Council

Minutes of the Finance & Policy Committee of Skipton Town Council held in the Council Chamber, Town Hall on Thursday 17th June 2021 at 18.30pm

Those Present.

Chairman: Councillor W Feather
Councillors: Councillor P Madeley, Councillor R Mahmood, Councillor C Nash
Officers: Mrs L Close (Chief Officer)
Also Present: 1 member of the public

- 2122/001** **ITEM 1 – Chairman’s remarks**
Councillor Feather welcomed everyone to the meeting and thanked them for attending.
- 2122/002** **ITEM 2 – To accept reasons for absence.**
Councillor D Painter had a prior engagement. Councillor Robert Heseltine due to illness. Councillor Richard Judge was absent.
- 2122/003** **ITEM 3 – Declarations of Interest**
None declared.
- 2122/004** **ITEM 4 – Dispensations Requests**
None received.
- 2122/005** **ITEM 5 – Representations from the public**
No questions were raised by the public.
- 2122/006** **ITEM 6 – Minutes of the last meeting**
Proposed by Councillor C Nash
Seconded by Councillor P Madeley
RESOLVED that the minutes of the Finance and policy committee meeting held on 26th April 2021 be accepted as a true and accurate record
(unanimous)
- 2122/007** **ITEM 7 – To Elect a Vice Chairman of this Committee.**
Proposed by Councillor W Feather
Seconded by Councillor R Mahmood
RESOLVED that Councillor P Madeley is elected as Vice Chairman of this Committee.
- 2122/008** **ITEM 8 – Budget Headings**
The new financial reporting was presented and discussed. Councillor Madeley asked for a breakdown of staffing costs under each department. The Clerk would discuss with the finance manager of how this could be presented.
The Allotment spend was discussed and the Clerk would ask for a breakdown of this spend.
The Clerk confirmed she would find out what the £1300 Twinning spend was and would also confirm the breakdown of subscription spend.

2122/009

ITEM 9 – Policies and Procedures

Proposed by Councillor C Nash

Seconded by Councillor P Madeley

RESOLVED that the Council would appoint the YLCA to complete a health check of the Council. *(unanimous)*

Councillor Madeley advised that there were gaps of procedure through the Council and the policies needed to start from scratch. He advised the first port of call was governance with policy and procedure then to audit and scrutiny and then back to Finance and Policy.

2122/010

ITEM 10 – Complaints Procedure

Proposed by Councillor P Madeley

Seconded by Councillor W Feather

RESOLVED that the complaints panel would consist of Councillors Dawson, Nash and Mahmood. The panel would appoint their own chair and the preference would be to meet in person. If a member of the panel was not available, then Councillor W Feather would be a substitute. *(unanimous)*

2122/011

ITEM 11 – Sustainability Goals

The Sustainability goals of the Council were discussed. It was advised to check if the Council's risk assessments included the risks of climate change.

Councillor Nash confirmed that she has a lot of experience of measuring achievements for these goals and would work with the Chief Officer on this and report back to the next meeting.

2122/012

ITEM 12 – Capital Projects Working Group

Councillor Madeley advised that some projects will incur capital and to follow procedure this must be decided by full council.

Councillor Nash advised that as the capital money gained would not be spent on a housing project, could a working group be formed to discuss how to spend the funds.

Proposed by Councillor C Nash

Seconded by Councillor W Feather

RESOLVED to convene a capital working project group and to discuss the possibility of existing grants and possible funding schemes to achieve capital projects. The group would consist of 5 members and is open to all members of the Council.

(unanimous)

2122/013

ITEM 13 – Notification of Business for Future agendas

Councillor W Feather

Heavy investment into Playgrounds

To consider how to promote Skipton further using its farming connections and with Keelham Farm and the Auction Mart.

Councillor P Madeley

With the reorganisation of the local government, are there more services that the Town council could or should take on.

With the previous change of the council in 1974, some of the Town Council property was given to the district. To form a working group to ensure that any assets that belong to the Town does not leave.

The meeting was closed at 19.44pm

DRAFT