



Skipton Town Council

Minutes of the Finance & Policy Committee of Skipton Town Council held by a remote platform on Monday 26th April 2021 at 6.30pm

Those Present.

Chairman: Councillor A Hickman
Councillors: Councillor P Madeley (Vice Chairman), Councillor K McIntyre, Councillor W Feather, Councillor E Jaquin, Councillor C Nash, Councillor D Painter, Councillor A Solloway, Councillor Heseltine.
Officers: Mrs L Close (Acting Chief Officer)
Also Present: Councillor S Bentley

- 2021/040** **ITEM 1 – Chairman’s remarks**
Councillor Hickman welcomed everybody to the meeting and thanked Councillor P Madeley for chairing the last meeting due to Councillor Hickman’s ill health.
- 2021/041** **ITEM 2 – To accept reasons for absence.**
Councillor R Judge was not present and had not issued any reason.
- 2021/042** **ITEM 3 – Declarations of Interest**
None declared.
- 2021/043** **ITEM 4 – Dispensations Requests**
None received.
- 2021/044** **ITEM 5 – Representation from the Public**
None present.
- 2021/045** **ITEM 6 - Minutes of the last meeting**
Proposed by Councillor K McIntyre
Seconded by Councillor W Feather
RESOLVED that the minutes of the Finance and policy committee meeting held on 18th February 2021 be accepted as a true and accurate record
(Unanimous)
- 2021/046** **ITEM 7 – Finance – Trial Balance Sheet**
The Chief Officer advised the meeting that the installation process for the Rialtus finance software was being rolled out and a new reporting procedure would be in place soon.
Councillor Madeley advised that for the past few years request for overtime / toil had never been presented. Could the new reporting procedure include this information moving forward? The Chief Officer confirmed this was not a problem. There would be a standing committee for Human Resources, so it would be part of the terms of reference for that committee and for Finance and Policy. Councillor Nash agreed to this request from Councillor Madeley.

2021/047

ITEM 8 – Relationship with BID

The Chief officer gave an update of the relationship with BID. Councillor Madeley asked what the voting rights of the Chief Officer were and how would they be used. The Chief Officer confirmed that all voting rights for matters that effected the Town Council would be used in consultation with the Councillors. Councillor Feather expressed his pleasure that the progress being made and how things were moving forward.

2021/048

ITEM 9 – Civic Budget

Councillor R Heseltine advised that he thought securing a budget to host a drinks reception for invited guests might be perceived as a jolly. Councillor C Nash is against this proposal as she does not believe in spending money on alcohol, and it also encourages people to drink drive.

Councillor P Madeley thought that a drinks reception would be a good idea but could be perceived as wasting money.

Councillor K McIntyre advised she thought this was a positive move and it should be supported, if not she would happily contribute to it personally.

Councillor Heseltine advised that if this was self-funded by Councillors then it wouldn't be seen as a jolly.

Councillor Madeley corrected the use of the word jolly and advised this was a meet and greet, a business meeting, not a jolly.

Proposed by Councillor P Madeley

Seconded by Councillor D Painter

RESOLVED to approve £250 for hosting a drinks reception for external invited guests at a Christmas meeting of the Council.

(6 in favour, 2 against)

2021/049

ITEM 10 – Raikes Road recreation ground

The Chief Officer read out the proposal and request from the 4 North Ward Councillors regarding Raikes road. Councillor Madeley advised that he wants firm proposals in place of what funding is available for Raikes road in particular confirmation from Tarn Moor trust of any successful application and the amount. Councillor Jaquin advised that he felt the money that is available should be spent to enable the project to move along. Councillor Nash advised this was not possible as the 106-money needed to be spent on equipment. Councillor Solloway was in support of this proposal and advised that this is exactly what the Town Council should be doing, updating, and providing playgrounds to the precept payer. Councillor Heseltine agreed with Councillor Solloway. Councillor Madeley asked if the tender documents have been circulated and asked for clarification on the 10k that F&P was being asked to under write.

Proposed by Councillor Madeley

Seconded by Councillor D Painter

RESOLVED to receive confirmation from Tarn Moor Trust of the outcome of the application for 15k and to explore all other avenues of funding before this committee underwrites any shortfall in the cost of the project for Raikes Road.

(4 in favour, 3 against)

- 2021/050** **ITEM 11 – Website Improvements**
All agreed to move ahead with the redesign of the website.
- 2021/051** **ITEM 12 – The Exclusion of the press and public**
The Committee and its subcommittees will be considering business of a confidential nature, and the press and public will therefore be excluded by resolution from meetings (Public Bodies Admissions to Meetings Act 1960, s1 [2])
- Councillor S Bentley (non-committee member) was asked to leave the meeting.*
Councillor A Solloway left the meeting.
- 2021/052** **ITEM 13 – Minutes of the Previous Staffing and Management Sub-Committee meetings**
Proposed by Councillor P Madeley
Seconded by Councillor C Nash
RESOLVED that the minutes of the Staffing and Management committees held on the 19th of November 2020, 29th January 2021, 12th February 2021, and the 5th of March 2021 be accepted. *(unanimous)*
- 2021/053** **ITEM 14 – Estate Supervisor**
Proposed by Councillor E Jaquin
Seconded by Councillor P Madeley
RESOLVED that the job description and salary for the role of Estate supervisor be approved. *(7 in favour, 1 abstention)*
- 2021/054** **ITEM 15 – Recruitment of Grounds Staff**
Proposed by P Madeley
Seconded by K McIntyre
RESOLVED to give the Chief Officer the delegated authority to undertake the recruitment process for the required Grounds staff. *(6 in favour)*
- 2021/055** **ITEM 16 – Market Staff**
Proposed by Councillor P Madeley
Seconded by Councillor E Jaquin
RESOLVED to give the Chief Officer the delegated authority to undertake the staff requirements during the Market Managers sick leave. *(7 in favour)*
- 2021/056** **ITEM 17 – Finance Manager and Deputy Clerk**
To receive and note the successful recruitment process of the posts of Finance Manager and Deputy Clerk.

2021/057

ITEM 18 - To receive notification of matters that members would like to include on a future agenda.

The meeting was closed at 19.44pm