



Skipton Town Council

Minutes of the Finance & Policy Committee of Skipton Town Council held by a remote platform on Thursday 29th October at 7.00pm

Those Present:

Chairman: Councillor A Hickman
Councillors: Councillor P Madeley, Councillor K McIntyre, Councillor R Judge, Councillor W Feather, Councillor E Jaquin, Councillor C Nash, Councillor D Painter.
Officers: Mrs L Close (Acting Chief Officer)
Also Present: None

- 2021/001** **ITEM 1 – To accept representations from the public between 5.00pm and 5.15pm**
None present
- 2021/002** **ITEM 2 – To accept reasons for absence**
Councillor R Heseltine and Councillor A Solloway who both had prior engagements
- 2021/003** **ITEM 3 – Declarations of Interest**
None declared
- 2021/004** **ITEM 4 – Dispensations Requests**
None received
- 2021/005** **ITEM 5 – Minutes of the last meeting**
Proposed by Councillor P Madeley
Seconded by Councillor K McIntyre
RESOLVED that the minutes of the Finance and policy committee meeting held on 20th February 2020 be accepted as a true and accurate record
(Unanimous)
- 2021/006** **ITEM 6 – To report and receive information arising from the minutes of items not on the agenda from members and the chief officer**
None

At this point Councillor R Judge joined the meeting
- 2021/007** **ITEM 7 – To accept the financial regulations**
Proposed by Councillor P Madeley
Seconded by Councillor K McIntyre
RESOLVED that the financial regulations are accepted for the fiscal year 2020
- 2021/008** **ITEM 8 – To review and adopt the terms of reference and scope of this committee**

The terms of reference were reviewed and decided to refer to a further meeting allowing Councillors chance to look over the document in more detail.

The Scope of the committee document was reviewed.

It was agreed that the public toilet item was to be moved to Public services committee

Proposed by Councillor P Madeley

Seconded by Councillor W Feather

RESOLVED that the scope of the committee be amended with the above point and accepted *(7 in favour, 1 against)*

2021/009

ITEM 9 – To form a Management and Staffing subcommittee and note members requests to join.

Proposed by Councillor R Judge

Seconded by Councillor P Madeley

RESOLVED to form a Management and Staffing subcommittee with the following Councillors as members;

Councillor A Solloway

Councillor T Barrett

Councillor R Judge

Councillor D Painter

Councillor C Nash

Councillor W Feather

Councillor D Shaw

(Unanimous)

2021/010

ITEM 10 – To review and accept the Council's Insurance policy

This item was discussed and noted to review in 6 months

2021/011

ITEM 11 – To review the Council spend to date

The council spend to date was reviewed.

2021/012

ITEM 12 – To review the budget headings ahead of the precept demand at Full Council in January 2021

The Clerk advised she would create some supporting documents and circulate to the committee with sample budget headings and recommendations for setting the precept.

2021/013

ITEM 13 – To note the outcome of the Council's External Audit for year-ending 31st March 2020

It was noted the document had not been returned to date

2021/014

ITEM 14 - To receive notification of matters that members would like including on a future agenda

Capital projects by Councillor Nash

Relationship with BID by Councillor Madeley

Approval from Full Council for an internal audit 4 times a year –

Councillor P Madeley

The meeting was closed at 6.40pm

