



Skipton Town Council

19/20

Market Committee Minutes Wednesday 6 November 2019 at 6.00 pm

Present: Cllrs J Dawson, K McIntyre (Chairman), R G Heseltine, G Iannaccone and P Madeley and C Nash

Officers: Dave Parker (Chief Officer), Stefan Bodnarczuk (Market Manager), Sam Poole (Finance Manager) and Jenny Dean (Administration Assistant).

Trader Representatives: Lee Grover, Amy Horner, Mark Howard and Mohammed Saghir.

In attendance: Cllr E Jaquin

1. To accept representations from the Public between 6.00 pm and 6.15 pm.

Cllr Jaquin asked for progress with the review of the Consent to Trade Agreement with particular reference to issues relating to Vans On and Off, and encroachment of stalls onto both the pavement and the highway.

The CTTA is an item on this meetings agenda.

2. To accept apologies for absence.

None

3. To record declarations of pecuniary and non-pecuniary interests in items on the agenda.

None

4. To consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non-pecuniary interests.

None

5. To approve the minutes from the previous meeting held on 19 June 2019.

It was **RESOLVED** to accept the minutes from the Market Committee meeting held on 7 August 2019 as a true and accurate record of what transpired at that meeting, with the amendment that Cllr Dawson gave his apologies due to a work commitment not a holiday.

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Chairman:

6. To report and receive information arising from the minutes of items not on the agenda from Members and the Chief Officer.

None

7. To undertake a periodic review of the Council's Consent to Trade Agreement.

18:06 Lee Grover (Trader Rep) arrived at the meeting.

The Chief Officer tabled a number of amendments to the current CTTA. Members **APPROVED** the suggested amendments.

18:08 Mark Howard (Trader Rep) arrived at the meeting.

Members **AGREED** that a review of the Market Risk Assessments was required, and a review of the enforcement of the CTTA also needs to be undertaken.

18:15 Cllr Iannaccone arrived at the meeting.

18:26 Amy Horner (Trader Rep) arrived at the meeting.

Members **AGREED** that the longer term future of the Market needed to be looked at in conjunction with the Tourism Strategy, of which the Market is an integral element.

The Chief Officer reported that a number of other Local Authorities have experienced issues with Traders on their Markets making negative comments about the Market and other Traders on Social Media. An additional section on Publicity and the Use of Social Media was given to Members for their consideration.

Following a discussion Members **AGREED** the following amendment to Section 8.3.4:

Use foul abusive or threatening language and/or behavior towards any officer of the Council, any other public body, any other Market Trader or any other member of the public in person, in writing or on social media.

8. To discuss costs for road closure and related infrastructure.

Members **CONSIDERED** the report received relating to the costs and infrastructure of road closures.

Members **AGREED** that any road closures needed to be carefully planned, and offer something in addition to the regular market, this should be considered as part of the Tourism Strategy.

Members and Traders asked for clarification regarding the number of barriers required for a road closure. The Chief Officer detailed the process that must be followed to be granted a road closure, and this includes adequate safety measures in place to protect the public. A road closure order would not be granted without these measures in place.

9. To note the periodic report from the Market Manager.

Members **NOTED** the oral report from the Market Manager.

The Market Manager and Chief Officer raised an issue with regular complaints from one individual regarding a Trader not removing their van at the required times. As this is an ongoing issue that the Market Management has not been able to resolve, the Chief Officer requested the input of the Market Committee. As the Trader in question was present at the meeting Members **AGREED** that the Chief Officer, Market Manager, Committee Chair and Vice Chair would meet to discuss the case, and inform the Trader and other Committee Members of the outcome of that meeting.

The Market Manager encouraged all to vote in the NAMBA Great British Market Awards. Local businesses also encouraged to vote.

As requested at a previous committee meeting, Next of Kin details are now being collected from Traders.

19:15 Cllr Nash left the meeting.

10. To consider excluding press and public for consideration of item 11 on the grounds that it relates to confidential matters.

It was **RESOLVED** that in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable and in the public interest that the press and public be asked to withdraw.

19:30 Trader Representatives, Cllrs Heseltine and Jaquin left the meeting

11. To consider the following financial matters- Budget Provision 2019/20, Financial Position and Credit Control.

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12. To consider matters relating to holiday entitlement for traders on pitches outside of 35-37 High Street.

Members **CONSIDERED** the report provided by the Market Manager on the Holiday Entitlement of Traders on pitches outside of 35-37 High Street. Members **AGREED** that permanent Traders in that location should be allowed the same holiday entitlement as other permanent Traders on the Market- 4 weeks holiday per year where only consent fees are waived.

13. To receive notification of matters that Members would like included on a future agenda.

Members **AGREED** that Market Risk Assessments and Enforcement of the CTTA should be added to a future agenda.

The meeting closed at 8:01 pm