



# Skipton Town Council

## Minutes of the Ordinary Parish Meeting of Skipton Town Council held by a remote platform on Thursday 18<sup>th</sup> March 2021 at 7.00pm

### Those Present:

Chairman: Councillor K McIntyre (Mayor)

Councillors: Councillor T Barrett, Councillor G Bell, Councillor J Dawson, Councillor W Feather, Councillor R Heseltine, Councillor A Hickman, Councillor E Jaquin, Councillor R Mahmood, Councillor K McIntyre, Councillor C Nash, Councillor D Painter & Councillor A Solloway.

Officers: Mrs L Close (Acting Chief Officer) & Mrs H Marshall (Finance Manager)  
D Smurthwaite, CDC  
K Clark, CDC  
D Cross, CDC  
Five Members of the Public were also in attendance.

2021/066

### ITEM 1 – Mayors remarks

Councillor McIntyre welcomed everybody to the meeting.

2021/067

### ITEM 2 – To accept apologies for absence.

Councillor Judge was absent with no reason submitted.

2021/068

### ITEM 3 – Disclosures of Interest

None declared.

2021/069

### ITEM 4 – Dispensations Requests

None received.

2021/070

### ITEM 5- Representations from the public

None present.

2021/071

### ITEM 6 – Heritage Action Zone

Representatives of Craven District Council and the Heritage Action Zone gave a presentation of the project that had commenced. Councillors were invited to submit questions. Councillor Barrett asked if the 2 phone boxes at the front of the Town Hall were being refurbished, it was confirmed they were part of the frontage project. Councillor Jaquin asked why the Craven Arts house was not being converted for affordable housing. CDC confirmed that the cost to provide this provision was circa 2.4 million which in turn would not enable an affordable rent and was not an economical proposition. Further discussions included the Skipton 2000 millennium walk and it was confirmed that the stamps in the ground needed restoring and possible ideas were being looked at. It was concluded that the project along with the officer's help and knowledge would help transform the market and all supported the project so far.

- 2021/072**                    **ITEM 7- Minute of the Previous Meeting**  
Proposed by Councillor A Hickman  
Seconded by Councillor P Madeley  
**RESOLVED** that the minutes of the Full council meeting held on 14<sup>th</sup>  
January 2021 be accepted as a true and accurate record.  
*(Unanimous)*
- 2021/073**                    **ITEM 8- Finance**  
The Budget Documents for the 2021/2022 Financial year were  
discussed, received and noted. Questions were raised regarding the  
pension contributions.
- 2021/074**                    **ITEM 9- Petyt Library**  
Councillor Barrett gave a background review and historical  
arrangements of where the project was. Various discussions and  
questions were raised. Councillor Dawson discussed the issue of liability  
of the library and the insurance.  
Proposed by Councillor P Madeley  
Seconded by Councillor A Hickman  
**RESOLVED** that the Petyt Library Trust, administered by Skipton Town  
Council, agree to extend the agreement to deposit the books at York  
University for a further 10 years, with a review at 7 years, providing all  
legal liabilities are secure, to enable research students to better access  
funding from external sources. *(unanimous)*
- 2021/075**                    **ITEM 10- Armed Forces Representative**  
Proposed by Councillor P Madeley  
Seconded by Councillor J Dawson  
**RESOLVED** that Councillor G Bell is the Councils Armed Forces  
Representative. *(unanimous)*
- 2021/076**                    **ITEM 11 – Local Government reorganisation**  
It was confirmed that information had been circulated for Councillors to  
submit their comments on this matter as a collective response was not  
possible to collate due to differing views of Councillors.
- 2021/077**                    **ITEM 12- Transforming Cities Fund**  
Councillor Solloway advised that it was very important that Town and  
Parish Councillors gave their input to this proposal. Councillor Nash  
advised that she had raised several concerns including the bus stop that  
she advised belonged to the Town Council. Councillor Madeley had  
several concerns over what had been placed into the proposal including  
parking and lighting. It was decided that the Clerk and Councillor Barrett  
would work together to collate views submitted and send in the final  
response.
- 2021/078**                    **ITEM 13- Craven Museum Trust**  
No further updates could be given.

2021/079

**ITEM 14- Strategic Plan**

Proposed by Councillor Madeley

Seconded by Councillor Nash

**RESOLVED** to accept the following changes to the Strategic plan.

To adopt the revised submission regarding the General Power of Competence and to approve the changes to the Mission Statement of Skipton Town Council to reflect the adoption of 4 Sustainability Goals to read:

To proactively represent and provide high-quality, sustainable and cost-effective services to residents. To work with others to help secure a robust economy and healthy environment for the Town and to enhance and develop Skipton as a vibrant and thriving visitor destination."

The Council will adopt a proactive approach to its role in the Community - and will look to develop both existing and new approaches to the provision of services according to agreed sustainability goals.

*(unanimous)*

2021/080

**ITEM 15- Skipton Town Council Website**

Proposed by Councillor Dawson

Seconded by Councillor Feather

**RESOLVED** to give the Chief Officer delegated powers to move forward with the implementation of a new Council website. The decided quotation would be circulated and placed on Finance and Policy agenda for approval, if this raises questions from Councillors then it will be sent to the next Full Council for approval.

*(unanimous)*

2021/081

**ITEM 16- Town Crier**

Proposed by Councillor Madeley

Seconded by Councillor Shaw

**RESOLVED** to reinstate a Town Crier for the Town Council with the Clerk to investigate options and possibilities for the role and to ensure that all paperwork of expectations for both parties to be in place and that previous mistakes are not repeated.

2021/082

**ITEM 17 – Litter Collection**

Councillor Painter advised that he felt litter was a serious problem in the town and on the bypass and would like the Town Council to help with ideas of how to address this. Discussions were held regarding what could be done and concerns were raised about the clearing of the bypass and any possible permission or road closures that might be needed. It was further discussed that fly tipping was also adding the problem and Councillors Shaw and Painter would like to address CDC regarding this and to ask them to make some enforcements. Many Councillors advised they would help with a voluntary litter pick.

Proposed by Councillor P Madeley

Seconded by Councillor W Feather

**RESOLVED** to offer £250 to a voluntary organisation that organises litter picking to purchase some PPE and that the Council supported Councillors Shaw and Painter in their address to CDC.

2021/083

**ITEM 18 – Reports and Minutes from Committees and Subcommittees**

Proposed by Councillor Madeley

Seconded by Councillor Shaw

**RESOLVED** to accept the minutes of the Market Committee on 11<sup>th</sup> November 2020

Proposed by Councillor Jacquin

Seconded by Councillor Painter

**RESOLVED** to accept the minutes of the Public Services Committee on 26<sup>th</sup> November 2020

Proposed by Councillor Dawson

Seconded by Councillor Mahmood

**RESOLVED** to accept the minutes of the Audit and Scrutiny Committee on 10<sup>th</sup> December 2020

Proposed by Councillor Hickman

Seconded by Councillor Nash

**RESOLVED** to accept the minutes of the Finance and Policy Committee on 17<sup>th</sup> December 2020

2021/084

**ITEM 19- Reports on virtual meetings attended as a Town Council Representative.**

None received.

2021/085

**ITEM 20- Notification of Business for a Future Agenda**

The Clerk should be given seven clear days' notice of items for the Agenda of the next meeting although the absolute statutory minimum notice period is three clear days.

2021/086

**ITEM 21 – Tarn Moor Trust**

Proposed by Councillor Hickman

Seconded by Councillor Dawson

**RESOLVED** to give the Chief Officer the delegated power to sign the relevant documents on behalf of the Custodian Trustees after the relevant legal powers are checked to confirm this is a lawful instruction.

**The next meeting of the Full Council is the Annual General Meeting of the Council on and to be confirmed**

With no further business discussed the meeting closed at 20:45pm.