



# Skipton Town Council

## Minutes of the Finance & Policy Committee of Skipton Town Council held by a remote platform on Wednesday 16<sup>th</sup> December 2020 at 17.30pm

### Those Present:

Chairman: Councillor A Hickman  
Councillors: Councillor P Madeley, Councillor K McIntyre, Councillor R Judge, Councillor W Feather, Councillor E Jaquin, Councillor C Nash, Councillor D Painter.  
Officers: Mrs L Close (Acting Chief Officer)  
Also Present: None

- 2021/015**            **ITEM 1 – Chairman’s remarks**  
Councillor Hickman welcomed everyone to the meeting and thanked them for attending.
- 2021/016**            **ITEM 2 – To accept reasons for absence**  
Councillor R Heseltine and Councillor A Solloway who both had prior engagements
- 2021/017**            **ITEM 3 – Declarations of Interest**  
None declared
- 2021/018**            **ITEM 4 – Dispensations Requests**  
None received
- 2021/019**            **ITEM 5 – Representations from the public**  
Proposed by Councillor C Nash  
Seconded by Councillor D Painter  
**RESOLVED** that Councillor K McIntyre to be acting chair for this meeting due to the technical difficulties that Councillor Hickman was encountering.  
  
No members of the public were present.
- 2021/020**            **ITEM 6 – Minutes of the last meeting**  
Proposed by Councillor D Painter  
Seconded by Councillor C Nash  
**RESOLVED** that the minutes of the Finance and policy committee meeting held on 29<sup>th</sup> October 2020 be accepted as a true and accurate record  
*(unanimous)*
- 2021/021**            **ITEM 7 – The exclusion of the press and public – The Committee and its sub-committees will be considering business of a confidential nature, and the press and public will therefore be excluded by resolution from meetings (Public Bodies Admissions to Meetings Act 1960, s1(2))**

2021/022

**ITEM 8 – To receive representation from Robert Foulke, SLCC Solicitor, regarding matters relating to the Employment Tribunal.**

Proposed by Councillor E Jaquin

Seconded by Councillor D Painter

**RESOLVED** to refer this matter to full council for discussion and resolution. *(unanimous)*

*At this point Councillor A Hickman chaired the meeting.  
Councillor D Shaw joined the meeting as an observer*

2021/023

**ITEM 9 – To review the budget / spend to date.**

Councillor C Nash asked for confirmation of the market recharge.

2021/024

**ITEM 10 – To agree a Terms of Reference for the Management and Staffing Committee.**

The Terms of Reference were reviewed and the following changes were proposed:

- 1) To amend to state Skipton Town Council throughout
- 2) To replace committee with Sub Committee
- 3) To amend the wording to reflect the of STC Protocols
- 4) To replace Mayor and Deputy Mayor with Leader and Deputy
- 5) Substitute the word panel with Sub Committee
- 6) To report to Finance & Policy, not Full Council

Proposed by Councillor C Nash

Seconded by Councillor P Madeley

**RESOLVED** to accept the Terms of Reference with the proposed changes made.

2021/025

**ITEM 11 – To approve spend to replace the franking machine**

Proposed by Councillor C Nash

Seconded by Councillor E Jaquin

**RSEOLVED** to delegate authority to the Chief Officer for a decision on spend for this matter.

2021/026

**ITEM 12 - To receive notification of matters that members would like including on a future agenda.**

None Received.

*The meeting was closed at 7.14pm*