



Skipton Town Council

19/20-

Audit & Scrutiny Committee Thursday 6 June 2019 at 6.30pm

Present: Councillors C Nash (Chairman), G Bell, S Bentley, A Hickman, R Judge, D Painter and D Shaw

In attendance: Cllr R G Heseltine

Officers: Dave Parker (Chief Officer), Sam Poole (Finance Manager) and Wendy Allsopp (Administration & Member Services Manager)

1. To accept representations from the Public between 6.30pm and 6.45pm.

None

2. To accept apologies for absence.

Cllr G Iannaccone was absent.

3. To record declarations of pecuniary and non-pecuniary interests in items on the agenda.

None

4. To consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non-pecuniary interests.

None

5. To approve the minutes from the previous meeting held on 28 March 2019.

It was **RESOLVED** to accept the minutes from the Audit and Scrutiny Committee meeting held on 28 March 2019 as a true and accurate record of what transpired at that meeting.

6. To report information arising from the minutes of items not on the agenda from Members and the Chief Officer.

Members **NOTED** that the Council's Risk Management protocols would be considered at the July Full Council meeting.

7. To note a short presentation and overview from the Chief Officer into the role and work of the Audit & Scrutiny Committee.

Members **NOTED** an overview presentation from the Chief Officer and Finance Manager.

8. To note and consider a report on the Council's Policies & Procedures

Members **NOTED** the Policies and Procedures Documentation and **AGREED** to form a new Working Group consisting of Councillors Nash, Hickman and Judge.

9. To note and consider a report on the work of the Financial Transaction Working Group

Those present **NOTED** the work of the Financial Transactions Monitoring Group and **AGREED** that Councillors Painter, Bentley and Bell should make up this group during the 2019/20 civic year.

10. To note and consider the following:

Members **NOTED** an oral update from the Chief Officer on how the following matters are reported to the Council:

- Freedom of Information requests (FOI)
- Subject Access Requests (SAR)
- Complaints
- Matters relating to the Council's GDPR compliance

Members further **NOTED** that there were currently none of the above to report.

11. To receive notification of matters that Members would like included on a future agenda

None

Meeting Closed at 19:35

Chairman:.....

Chief Officer & Clerk to the Council: Dave Parker
Town Hall, High Street, Skipton BD23 1FD
Telephone 01756 700553
Email admin@skiptontowncouncil.gov.uk