



Skipton Town Council

Minutes of the Audit & Scrutiny Committee of Skipton Town Council held in the Council Chamber on Thursday 8th July 2021 at 6.30 pm

Those Present:

Chairman: Councillor E Jaquin (Chairman)
Councillors: Councillors S Bentley, Councillor J Dawson & A Hickman
Officers: Mrs L Close (Chief Officer)
Also Present:

- 2021/001** **ITEM 1 – Chairman’s Remarks**
Councillor Jaquin welcomed everyone to the meeting and thanked them for attending.
- 2021/002** **ITEM 2 – Apologies for Absence**
Councillor D Shaw who was working & Councillor T Barrett who was on holiday. Both reasons were accepted.
- 2021/003** **ITEM 3 – Declarations of Interest**
None declared.
- 2021/004** **ITEM 4 – Dispensations Requests**
None received.
- 2021/005** **ITEM 5 – Representations from public**
None present.
- 2021/006** **ITEM 6 – Minutes of the Previous Meeting**
Proposed by Councillor J Dawson
Seconded by Councillor S Bentley
RESOLVED that the minutes of the Audit & Scrutiny committee held on the 4th of March 2021 are a true and accurate record.
(unanimous)
- 2021/007** **ITEM 7 – Vice Chairman**
Adjourned until the next meeting of this committee to allow absent members to be present.
- 2021/008** **ITEM 8 – Internal Audit Control proposals**
Proposed by Councillor Dawson
Seconded by Councillor Jaquin
RESOLVED that Councillors Bentley and Dawson would be the councillors to complete the internal control checklist for the fiscal year 21/22
(unanimous)

Proposed by Councillor Hickman

Seconded by Councillor Dawson

RESOLVED to give delegated powers to the Chief Officer to contact the three identified auditors for the area and to ask for further details and to work with Councillor Jaquin to appoint one to complete Skipton Town Council internal audit programme. *(unanimous)*

2021/009

ITEM 9 – Confirmation of the Events and Market Accounts

The previous years Event and Market accounts were received and noted. No further information was required at present; however, more may be requested during the year.

2021/010

ITEM 10 – Policies and Procedure

It was confirmed that a financial risk assessment would be presented and adopted at Full Council meeting and that members accepted the policies and procedure template. This would be updated when the health check from the YLCA was returned.

2021/011

ITEM 11 - Sustainability Goals

To discuss at next meeting of this committee and, going forward, to scrutinise for all committees and council working.

2021/

ITEM 12 – Notification of Business for Future Agenda

Items for the next agenda

- YLCA update
- Policies & Procedure update
- Internal update
- Request for members to join this committee.

With no further business discussed the meeting closed at 6.59 pm