



Skipton Town Council

Minutes of the Audit & Scrutiny Committee of Skipton Town Council held by a remote platform on Wednesday 10th December at 6.30pm

Those Present:

Chairman: Councillor J Dawson (Chair)
Councillors: Councillor T Barrett, Councillor G Bell & Councillor S Bentley
Officers: Mrs L Close (Acting Chief Officer)
Also Present: Cllrs. A Hickman & W Feather

2021/001

ITEM 1 – Chairmans Remarks

Councillor Dawson welcomed everyone to the meeting and thanked Councillor Nash for her work over the last year.

2021/002

ITEM 2 – Apologies for Absence

Councillor Mahmood (Vice Chair) arrived late to the meeting due to unforeseen circumstances.

2021/003

ITEM 3 – Declarations of Interest

None declared

2021/004

ITEM 4 – Dispensations Requests

None received

2021/005

ITEM 5 – Representations from public

None

2021/006

ITEM 6 – Minutes of the Previous Meeting

Proposed by Councillor A Hickman

Seconded by Councillor S Bentley

RESOLVED that the minutes of the Audit & Scrutiny committee held on the 5 March 2020 are a true and accurate record.

(unanimous)

Proposed by Councillor A Hickman

Seconded by Councillor G Bell

RESOLVED that the minutes of the Audit & Scrutiny committee held on the 9 September 2020 are a true and accurate record.

(unanimous)

The issue of the election irregularities working group was raised at Full Council so will go back to the next Full Council Meeting.

2021/007

ITEM 7 – To review the internal audit/transaction working group

Proposed by Councillor J Dawson

Seconded by Councillor S Bentley

RESOLVED to implement the Internal Controls Checklist in March by Cllrs Dawson & Bentley with Councillor Barrett as first reserve.

(Unanimous)

2021/008

ITEM 8 – To discuss a schedule of work for the coming year

Members discussed potential items for the committee to scrutinise over the coming year. Those included:

The Public Toilets would first be reviewed by the Public Services Committee, as they Committee with responsibility for the running of the toilets.

Audit and Scrutiny would like to scrutinise the budget for Events, and see full itemised accounts for each event.

The process and decision making into how investigations are started and approved.

The process and decision making behind holding face to face Full Council Meetings during the Pandemic, how this happened and how can we improve that process for the future.

2021/009

Notification of Business for Future Agenda

None

The meeting closed at 18:55pm

DRAFT