



# Skipton Town Council

Public Services Committee  
Thursday 28 February 2019 - 6.30 pm

Present: Councillors J Dawson (Chairman), R G Heseltine, A Hickman, E Jaquin, K McIntyre and P Whitaker

Officers: Joel Henderson (Estate Manager) and Wendy Mowlam (Administration Assistant).

In attendance: Councillor J Kerr.

1. To accept representations from the Public between 6.30 pm and 6.45 pm.

None

2. To accept apologies for absence.

Apologies were accepted from Councillor Mrs P Heseltine.

Absent Councillor M Emmerson.

3. To record declarations of pecuniary and non-pecuniary interests in items on the agenda.

None

4. To consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non-pecuniary interests.

None

5. To approve the minutes from the previous meeting held on 29 November 2018.

The minutes of the meeting held on 29 November 2018 were accepted as a true and fair record of what transpired at that meeting.

6. To report and receive information arising from the minutes of items not on the Agenda from Members and the Chief Officer.

None

Chairman: .....

7. To receive an update on the Allotment Review

Members considered and agreed to the Estate Managers proposal that the Council should distribute a questionnaire to tenants asking them their thoughts on the following.

- Plot sizes and pricing
- Arrangements for the distribution of water
- Levels and types of livestock permitted
- Burning of waste materials on site
- Management of the sites

8. To undertake the quarterly review of the Non-Routine Maintenance Schedule

Members **NOTED** the latest Non-Routine Maintenance Schedule update.  
It was suggested the Craven Herald should be contacted regarding publishing an article about the recent vandalism within the estate.

9. To decide whether part of the street lighting assets should be removed

Members decided to pursue a public consultation regarding removal of the streetlights.

10. To discuss the plan for a new play area at Raikes Road Recreation Ground

Members discussed the current methodology employed by the Estate Manager with regard to this project and **AGREED** that it should continue to be managed in this way.

11. To consider a request to install an additional path at North Parade Recreation Ground

Members considered whether to grant the request for a new pathway and **RESOLVED** to decline this proposal.

As the site has approved planning permission for building which will see new paths installed by the developer it was decided it would be more prudent to wait for the development to be completed.

12. To receive an oral update from the Estate Manager.

Members noted updates toward progress on the following matters:

Flood lighting at Holy Trinity Church

Future contracts for grounds maintenance and the cleaning of Coach Street public conveniences

Proposed road way at Middletown Allotments

Extension project at East Castle Street depot

Purchase of tractor and trailer

Community planting project/ Incredible Edible

War memorial floodlight project

Repairs to the High Street market setts

Ongoing arrangements for the housing of the Petyt Library

Refurbishment of Heap Parkinson Homes

Plastic free Skipton campaign

13. To receive notification of matters that members would like on future agenda.

Responses to the allotment tenant's questionnaires

Public consultation of street-lighting result

Meeting closed at 8:24 pm.