



**Public Services Committee**  
**Thursday 29 August 2019 - 6.30 pm**

Present: Councillors J Dawson (Chairman), R G Heseltine, A Hickman, E Jaquin, C Nash, R Judge and D Shaw

Officers: Joel Henderson (Estate Manager), Wendy Mowlam (Administration Assistant) and Larry Mowlam (Grounds Maintenance Officer)

In attendance: Tony Sutcliffe (Community Payback)

1. To accept representations from the Public between 6.30 pm and 6.45 pm.

None

2. To accept apologies for absence.

Councillor David Painter

3. To record declarations of pecuniary and non-pecuniary interests in items on the agenda.

None

4. To consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non-pecuniary interests.

None

5. To approve the minutes from the previous meeting held on the 30<sup>th</sup> May 2019.

The minutes of the meeting held on 30 May 2019 were **ACCEPTED** as a true and fair record of what transpired at that meeting.

6. To report and receive information arising from the minutes of items not on the Agenda from Members and the Chief Officer.

None

7. To receive a presentation from Tony Sutcliffe of the Community Payback scheme on changes and how they may affect the Estates Department

Members considered a report from Mr Sutcliffe and the Estate Manager and decided that the Public Services Committee should put forward a proposal for the Finance and Policy Committee's deliberation, on the continued use of Community Payback at the cost to STC of £9000 per annum from 1<sup>st</sup> April 2020.

8. To note and consider the Non-Routine Maintenance Schedule

Members **NOTED** the Non-Routine Maintenance Schedule

9. To consider matters relating to street lighting on Chapel Hill.

Members **NOTED** the report and consultation document, and **RESOLVED** that the Council should retain its street lighting sited on Chapel Hill whilst fitting a part night sensor on to those units.

It was **RECOMMEND** that the Estate Manager should approach the Woodlands Trust to ask for a contribution to the costs.

Going forward Members **AGREED** to review their respective wards and identify any units that need to be assessed.

10. To decide how to cover the purchase of a mowing deck within the estates budget.

Members **CONSIDERED** the two differing approaches to deal with the unplanned spend and **AGREED** that, if there was money remaining from the Middletown Allotments road project, it would be used to pay for the mower deck.

11. To discuss the following matters relating to the Town Council allotment sites

Members **NOTED** the recommendations of the Allotment Working Group and **RESOLVED** to accept the proposed amendments to the Tenancy Agreement.

Members considered the proposal from Craven District Council to transfer over their allotment plots to the Town Council's control and **RESOLVED** to turn down the current deal on the table.

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12. To consider excluding press and public for consideration of item 13 on the grounds that it relates to confidential matters.

It was **RESOLVED** that in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable and in the public interest that the press and public be asked to withdraw.

13. To consider a confidential matter relating to the allotments.

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The meeting returned to public session.

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Chairman:.....

14. To receive an oral update from the Estate Manager on general matters relating to the council's estate

Members **NOTED** the report from the Estate Manager.

15. To receive notification of matters that members would like on a future agenda.

None

Meeting closed at 20:15pm