



Skipton Town Council

17/80

Finance and Policy Committee Thursday 9 November 2017 at 6.30 pm

Present: Cllrs C Clark (Chairman), C J Harbron, R G Heseltine, E Jaquin, P Madeley, Mrs K McIntyre, A Rankine, P H Whitaker.

Also present: Cllr J Kerr

Officers: Dave Parker (Chief Officer) and Les Chandler (Estate Manager)

1. To accept representations from the Public between 6.30 pm and 6.45 pm.

None.

2. To accept apologies for absence.

None.

3. To record declarations of pecuniary and non-pecuniary interests in items on the agenda.

None.

Cllr Harbron joined the meeting.

4. To consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non-pecuniary interests.

None.

5. To note the minutes from the previous meeting held on 19 October 2017.

It was **RESOLVED** to accept the minutes from the Finance and Policy Committee meeting held on 19 October 2017 as a true and accurate record of what transpired at that meeting.

6. To report information arising from the minutes of items not on the agenda from members and the Chief Officer.

Item 12 – sale of land at North Parade: the Council's solicitors have reviewed the draft contract and submitted some proposed amendments to the buyer's solicitors for consideration. Their response is awaited.

Chairman:

- 7. To consider excluding press and public for consideration of item 8 on the grounds that it relates to confidential matters.

It was **RESOLVED** that in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable and in the public interest that the press and public be asked to withdraw.

- 8. To consider the recommendations of the Council’s Staffing Working Group for a revised Staffing Structure.

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It was **RESOLVED** to re-admit the press and public.

- 9. To review the Council’s Committee Structure and calendar of meetings.

With the need to establish a Committee structure which better reflects the Council’s current responsibilities and dovetails with the proposed new staffing structure it was **RECOMMENDED** that in principle - and subject to agreement in due course about terms of reference, composition, and meetings frequency - the Council should adopt a structure comprising the following Committees: Finance and Policy; Audit and Scrutiny; Public Services; Environment and Planning; Events and Tourism; and Market Management.

- 10. To consider matters relating to the roles of Town Mayor and Leader of the Council.

To ensure the Council is able to meet its statutory responsibilities and maintain effective corporate governance it was **RESOLVED** to establish a working group - comprising the Chair of the Finance and Policy Committee, the Deputy Chair of the Committee, the Deputy Leader of the Council, and the Shadow Leader - to review the respective roles of the Town Mayor and the Leader of the Council.

- 11. To receive notification of matters that members would like including on a future agenda.

To establish whether the Town Council should seek to identify land which could be developed for community-led housing.

The meeting closed at 7.59 pm.

Chairman:

Signature:

Date: