



Public Services Committee
Thursday 31 May 2018 - 6.30 pm

Present: Councillors J Dawson (Chairman), Mrs P Heseltine, R G Heseltine, E Jaquin and P Whitaker.

Officers: Joel Henderson (Estate Manager) and Wendy Allsopp (Administration & Member Services Manager).

1. To accept representations from the Public between 6.30 pm and 6.45 pm.

None

2. To accept apologies for absence.

Apologies were accepted from Councillors M Emmerson (work commitments) and K McIntyre (Holiday).

Absent – Councillor A Hickman

3. To record declarations of pecuniary and non-pecuniary interests in items on the agenda.

None

4. To consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non-pecuniary interests.

None

5. To approve the minutes from the previous meeting held on 3 May 2018.

The minutes of the meeting held on 3 May 2018 were accepted as a true and fair record of what transpired at that meeting.

6. To report and receive information arising from the minutes of items not on the Agenda from Members and the Chief Officer.

Black Walk footpath – It was **NOTED** that Tesco has chosen not to withdraw funding as originally thought and £2000 will be awarded. The Estate Manager will continue to investigate matters relating to the ownership of the land.

Middletown Allotment access improvements – The Estate Manager reported that a consultation with allotment tenants has commenced.

7. To undertake the quarterly review of the Routine and Non-Routine Maintenance schedules

The Non-Routine and Routine Maintenance Schedules were reviewed by Members and the content was **NOTED**. There were no matters arising from the review of the Schedule.

The Estate Manager was asked to investigate the collection of grass cuttings on Harrogate Road.

8. To consider reviewing the Council's Allotment Bonfire rules

Members **AGREED** that the Council should retain the bonfire ban on Sunday and review its position at a later date.

The Estate Manager was asked to investigate other authority's policies.

9. To consider matters relating to tenancy issues at the Middletown allotment site

It was **RESOLVED** to send the tenant correspondence requesting access for the Allotment Officer stipulating that access is required within a fortnight of the date of the letter.

It was further **RESOLVED** that the Estate Manager should contact Craven District Council's planning enforcement team asking for their view on materials used and whether this could be considered a planning breach.

It was suggested that going forward officers should look at making changes to the Allotment Tenancy Agreement and bring suggestions to the next meeting of this Committee.

10. To discuss options for the purchase of a van for Council business

Although the Committee support this idea in principle, the Estate Manager would need to present costings and detailed proposals to the next meeting of the Finance and Policy Committee.

11. To receive oral updates with regard to the following matters:

Black Walk footpath – see agenda item 6

Middletown Allotment access – see agenda item 6

12. To receive notification of matters that Members would like included on a future agenda.

Petyt Library storage arrangements

Meeting closed at 7.32 pm.

Chairman:

Signature:

Date: