



# Skipton Town Council

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## Market Committee Minutes Wednesday 7 November 2018 at 5.30 pm

Present: Cllrs: P Madeley (Chairman), J Dawson, C Harbron, R G Heseltine, K McIntyre and P Whitaker.

Officers: Dave Parker (Chief Officer), Stefan Bodnarczuk (Market Manager), Sam Poole (Finance Manager), Trevor Burton (Market Officer) and Jenny Dean (Administration Assistant).

Trader Representatives: Mark Howard, Lee Grover and Mohammed Saghir.

In attendance: Councillors J Kerr & E Jaquin,

1. To accept representations from the Public between 6.30 pm and 6.45 pm.

Councillor Eric Jaquin asked Members of the Committee whether Health and Safety issues relating to the setts were being reviewed, and would be included in the CTTA review. It was confirmed that the entirety of the CTTA is being reviewed. A report of work from the Council's Solicitor and Insurers is required regarding the setts, and the updated CTTA will be a future agenda item.

2. To accept apologies for absence.

Apologies were accepted from Jeff Yates (Trader Representative)

3. To record declarations of pecuniary and non-pecuniary interests in items on the agenda.

None.

4. To consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non-pecuniary interests.

None.

5. To approve the minutes from the previous meeting held on 8 August 2018.

It was **RESOLVED** to accept the minutes from the Market Committee meeting

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Chairman: .....

held on the 8 August 2018 as a true and accurate record of what transpired at that meeting.

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6. To report and receive information arising from the minutes of items not on the agenda from Members and the Chief Officer.

It was reported that permission has been requested from North Yorkshire County Council to display notices regarding windy weather conditions and vans on/off. The Notices would be implemented as soon as possible.

7. To consider the Skipton's Market section of the Council's Strategic Plan.

Members **NOTED** a report from the Chief Officer. Members discussed the need to review the wording regarding enhancing Market Staffing resources, and the need to take into account the new budget initiatives regarding vibrant high streets.

A discussion followed on what targets should be set by the Market Committee. It was **RESOLVED** that the Chief Officer would make amendments and circulate to Members for comment. Comments would need to be provided prior to the next Market Committee.

8. To consider how the Committee will undertake a review of the Consent to Trade Agreement.

Members **NOTED** the report provided by the Chief Officer. Members agreed that a working group would be formed to undertake a review of the Consent to Trade Agreement, the working group to include Cllrs Madeley, Dawson and Heseltine with Mark Howard as the Trader Representative. Chief Officer to contact working group members.

9. To receive an update on the situation regarding VAT on Market Lettings

Members **NOTED** the oral report from the Chief Officer.

10. To receive an update from the Council's Market Manager.

Members **NOTED** the oral report from the Council's Market Manager.

Members requested that for future meetings the Market Manager's report to be circulated with the agenda prior to the meeting.

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11. To note any matters raised by Trader Representatives.

The Chief Officer explained that matters need to be submitted prior to the meeting and should not be individual operational issues.

A discussion followed regarding the cleanliness of the setts and the need to have discussions with Craven District Council about allocating time to restrict parking to enable cleaning to take place.

The Trader Representatives reported that Traders had been very positive about the suggestion of closing the High Street on Bank Holiday Mondays. The feasibility of this is now being looked into by the Events Manager.

Chairman: .....

Cllr Heseltine left the meeting at 6:41pm

12. To consider excluding press and public for consideration of item 13 on the grounds that they relate to confidential matters.

The Chief Officer explained the budget process and the need for them to leave when confidential matters are discussed to Trader Representatives.

13. To consider the following financial matters- Budget Provision 2019/20, Financial Position and Credit Control

Members **NOTED** the Budget Reports received from the Finance Manager. Members **APPROVED** the recommendations made in the report.

Cllrs Jaquin and Kerr, and Market Trader Representatives left the meeting at 7:02pm.

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14. To receive notification of matters that members would like including on a future agenda.

Footfall counter figures  
Review of the Consent to Trade Agreement

The meeting closed at 7:12 pm