



# Skipton Town Council

18/18

## Full Council Thursday 28 June 2018 at 6.30 pm

Present: Councillors A Hickman, G Bell, C Clark, Mrs W Clark, J Dawson, R G Heseltine, Mrs P Heseltine, E Jaquin, J Kerr, P Madeley, K McIntyre, Rankine & P Whitaker.

Officers: Dave Parker (Chief Officer), Samantha Poole (Finance Manager) & Wendy Allsopp (Administration Manager).

1. To accept representations from the Public between 6.30 pm and 6.45 pm.

None.

2. To accept apologies for absence.

Apologies were accepted from Councillor Emmerson due to work commitments.

Absent – Councillor Harbron

3. To record declarations of pecuniary and non pecuniary interests items on the agenda.

Councillor Kerr declared a non-pecuniary interest as he uses the same accountants as the Council.

4. To consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non pecuniary interests.

None.

5. To note the procedure for the completion of the Council's Annual Governance and Accountability Return for year-ending 31st March 2018.

Members **NOTED** the order of proceedings required to complete the approval of the Council's Annual Return submission.

Chief Officer & Clerk to the Council: Dave Parker  
Town Hall, High Street, Skipton BD23 1FD  
Telephone 01756 700553  
Email [admin@skiptontowncouncil.gov.uk](mailto:admin@skiptontowncouncil.gov.uk)

6. To note and approve the Council's Financial Statements for year-ending 31st March 2018.

It was **RESOLVED** to approve the Council's Financial Statements for the year ending 31 March 2018. Proposed by Councillor C Clark & seconded by Councillor Kerr.

Members and the Chief Officer thanked the Finance Manager for her hard work preparing the accounts and for getting the relevant information to the internal auditors in good time.

7. To approve the Council's Annual Governance Statement for 2017/2018.

Members **RESOLVED** to approve the nine individual governance statements set out in Section 1 of the Council's Annual Governance and Accountability Return as follows:

- Statement 1 – proposed by Councillor C Clark & seconded by Councillor Kerr
- Statement 2 – proposed by Councillor C Clark & seconded by Councillor Kerr
- Statement 3 – proposed by Councillor Kerr & seconded by Councillor C Clark
- Statement 4 – proposed by Councillor Mrs Heseltine & seconded by Councillor Bell
- Statement 5 – proposed by Councillor Mrs Clark & seconded by Councillor Dawson
- Statement 6 – proposed by Councillor Mrs McIntyre & seconded by Councillor Mrs Clark
- Statement 7 – proposed by Councillor Barrett & seconded by Councillor Mrs Clark
- Statement 8 – proposed by Councillor Mrs McIntyre & seconded by Councillor Kerr
- Statement 9 – proposed by Councillor Mrs McIntyre & by Councillor Mrs Heseltine

It was **RESOLVED** to approve the complete Annual Governance Statement and allow the Town Mayor and Chief Officer to sign the documentation. Proposed by Councillor Clark & seconded by Councillor Kerr.

8. To approve the Council's Accounting Statements for 2017/2018.

Council **RESOLVED** to allow the Town Mayor (as Chairman of the Council) to sign the confirmation of approval. Proposed by Councillor Clark & seconded by Councillor Kerr.

Meeting closed at 6.50 pm