



# Skipton Town Council

19/20-

## Finance and Policy Committee Thursday 17 October 2019

Present: Cllrs: R G Heseltine (Chairman), A Barrett, J Dawson, W Feather, E Jaquin, P Madeley & K McIntyre.

Officers: Dave Parker (Chief Officer), Samantha Poole (Finance Manager) & Jenny Dean (Administration Assistant).

In Attendance: Cllrs S Bentley, A Hickman, R Judge, D Painter & D Shaw. Barry Blood (Royal British Legion) & Lesley Tate (Craven Herald)

1. To accept representations from the Public between 6.00 pm and 6.15 pm.

Barry Blood attended to represent the Royal British Legion to request that Members consider funding refreshments at the Three Links Club following the Service and Parade on Remembrance Day. If the Council were able to contribute some funds, the Royal British Legion would also contribute.

Members **AGREED** to bring Item 10 on the Agenda forward.

10. To consider a request from the Skipton Branch of the Royal British Legion for a contribution towards the provision of refreshments on Remembrance Sunday 2019

Members **AGREED** that the Council will contribute £150 towards the refreshments following the Remembrance Sunday Parade on condition that the Royal British Legion would contribute £100.

Members **AGREED** that allocating a budget for this each year should be considered in the Budget Setting Process.

2. To accept apologies for absence.

None

3. To record declarations of pecuniary and non-pecuniary interests in items on the agenda.

In relation to Item 13, Cllr Barrett declared that he is a former Chair of Governor's at Ermysteads.

Chief Officer & Clerk to the Council: Dave Parker  
Town Hall, High Street, Skipton BD23 1FD  
Telephone 01756 700553

Email [admin@skiptontowncouncil.gov.uk](mailto:admin@skiptontowncouncil.gov.uk)

Chairman: .....

4. To consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non-pecuniary interests.

None

5. To note the minutes from the previous meetings held on 15 August 2019.

It was **RESOLVED** to accept the minutes from the meeting held on 15 August 2019 as a true and accurate record of what transpired at that meeting, with the amendment that Cllr Jaquin was in attendance at the meeting.

6. To report and receive information arising from the minutes of items not on the agenda from members and the Chief Officer.

Item 6, the Capital Receipt Working Group will be meeting in the next few weeks.

Item 13, the Chief Officer reported that the Loss Adjuster has completed his work and the Insurance Company have confirmed a cheque has been sent. Now work can begin on repairing the chains, and investigating the production of a replica. A £50 excess will need to be paid, but there is no uplift in the premium.

Item 14, the Estate Manager has had footfall counters fitted in the Coach Street toilets. These will be staying in for a number of weeks to get a true reflection of the toilet usage. As an example, over the weekend of the Puppet Festival, if there had been 20p operated turnstiles installed, the toilets would have generated £932. The actual takings over the weekend was £35.

Cllr Madeley enquired if the decision regarding the contract for the Christmas Lights would be on a future agenda, and presented to Full Council. The Chief Officer advised that the funding for the Christmas Lights had been discussed as part of last years budget setting process, and that the Events and Tourism Committee had the Delegated Authority to undertake the tender process and decide on the contractor. This has now been completed, and a contract signed.

7. To note the Council's Revenue Budget position as at 31 August 2019.

Members **NOTED** the Council's revenue budget position, as of the 30<sup>th</sup> September 2019. All precept monies have now been received.

Members **AGREED** that the cost of the Mower Deck can come from the Capital Reserve Fund, as requested by the Public Services Committee.

8. To note the outcome of the Council's External Audit for year-ending 31st March 2019.

Members **NOTED** the satisfactory outcome of the Council's External Audit for the year ending 31<sup>st</sup> March 2019.

Members **NOTED** that there are no matters raised as a result of the Audit which need to be brought to the attention of the Council.

Members **NOTED** that the Council has met its obligations at the completion of the audit, under Audit & Transparency Regulations.

9. To consider an invitation from the Rural Services Network to join as an inaugural member of the proposed Rural/Market Towns Group.

Members **AGREED** to join the Rural Services Network's Rural/Market Towns Group.

10. To consider a request from the Skipton Branch of the Royal British Legion for a contribution towards the provision of refreshments on Remembrance Sunday 2019

This item was brought forward on the Agenda.

11. To consider whether the Council should adopt a Staff Volunteering Scheme.

Members **AGREED** that a Staff Volunteering Scheme should be established. Volunteering should be for local projects. Members **AGREED** that opportunities for both Members and Officers to volunteer together should be considered.

12. To consider the Council's response to the recent presentation to Full Council by Extinction Rebellion Skipton & the Dales.

Members **APPROVED** a formal Sustainability Working Group, which will report back to Finance and Policy. The membership of that group is Cllrs Barrett, Bennett, Dawson Feather, Hickman, Jaquin, McIntyre and Nash.

13. To receive an update on matters relating to the Petyt Library.

Members **NOTED** the update on the progress with the Petyt Library Collection from the University of York.

Members **AGREED** to form a small sub group consisting of Cllrs Barrett, Judge and Madeley with the Chief Officer and Estate Manager to oversee future matters concerning the collection.

Members **AGREED** that a representative from Ermystead's Grammar School should be invited to be a member of this group.

14. To note and approve the execution of a covenant on behalf of the Tarn Moor Estate, in the Council's capacity as Custodian Trustee.

Members **APPROVED** the execution of the covenant on behalf of the Tarn Moor Estate, in the Council's capacity as Custodian Trustee.

15. To receive notification of matters that Members would like included on a future agenda

None

The meeting closed at 6:50pm