



Skipton Town Council

**MINUTES OF THE EVENTS and TOURISM COMMITTEE MEETING
HELD IN THE MEETING ROOM OF SKIPTON TOWN HALL
Thursday 27th April 2023 at 6.30pm**

Those present:

Chairman: Councillor M Courcier (Acting chairman)
Councillor S Bentley, Councillor B McDaid, Councillor K McIntyre & Councillor V Kettu

Also present: Mrs L Close, Chief Officer & Miss H Corrigan, Events Manager.
1 member of the public.

2223/084 ITEM 1 – Chairman’s remarks

Councillor Courcier was RESOLVED to chair this meeting as the presiding Chair had sent his apologies.
Councillor Courcier welcomed everybody to the meeting.

2223/085 ITEM 2 – To accept apologies for absence.

Councillor Feather (prior engagement) Councillor Morgan (feeling unwell) Councillor Harbron (prior engagement) Councillor A Heseltine (prior engagement) & Councillor A Higgins (prior engagement) *unanimously RESOLVED to accept reasons.*

2223/086 ITEM 3 – To record declarations of pecuniary and non-pecuniary interests in items on the agenda.

None disclosed.

2223/087 ITEM 4 – consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non-pecuniary interests.

None requested.

2223/088 ITEM 5 – Representations from public.

No comments received.

2223/089 ITEM 6 - Minutes of Previous Meeting.

RESOLVED that the minutes of the committee meeting held on the 26th January 2023 were a true and accurate record.

2223/090 ITEM 7 – Budget

The budget was received and noted.
It was agreed that volunteers for events should be requested.

2223/091 ITEM 8 – Event Manager update

The Event manager provided the meeting with the following update;

This supporting document is prepared for the Event and Tourism Committee meeting scheduled for Thursday 27th April 2023.



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The report has been compiled by the Officer named at the end of the report, in good faith, and considering the most up-to-date information available at the time the report was prepared.

Events Managers Update

The Coronation

The Coronation celebrations will take place on Saturday 6th May. The Canal Basin is hired, there will be a large LED screen showing the Coronation and build up from 10am. Following the Coronation there will be a screening of Paddington the movie at 2.30pm. Deck chair seating will be provided. There will be kids crafting and flag making. Adjacent to the Basin in the car park there will be The Real Food Markets. The whole event will be finished by 5pm.

Car Show

The Car Show will take place on Sunday 4th June. The event is being organised by Mark Dale. Mark has confirmed the High Street spaces for cars are completely sold out. He has organised food and drink, first aid, insurance, barriers etc. STC contributions will be staffing and road closure on the day.

Gala

The annual Skipton Gala will take place on Saturday 10th June. Preparations for the event have been positive. More floats have signed up to be in attendance this year in comparison to last year. The committee has decided to not have a 'star attraction' at this year's gala to reduce costs. Instead, they have opted to support local acts such as the majorettes, dance groups, local musicians. STC will be providing the staffing and road closure on the day to ensure the parade safety.

Sheep Day

Sheep Day will take place on Sunday 25th June. The event will consist of a stage with music throughout the day, the Sheep Show, other interactive animal petting shows and food and drink. There will also be various other crafting and local community stalls supporting the day. The Young Farmers have been contacted and are decided if they would like to organise an attraction such as Tractor Pulling Race or Lamb Racing. Seating in the form of straw bales is booked with Brodricks. Skipton Academy will be creating art pieces to attach to the barriers. Craven College will be performing on stage as well as gaining work experience on the day.

Armed Forces Day

The Armed Forces Day flag will be raised on Monday 19th June at 11am outside the Town Hall. The Flag will then be lowered at 3pm on Sunday the 25th of June. The organisation of the Armed Forces Day celebrations will be coordinated by Kate Senior of NYCC.



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To coincide with marking Armed Forces Day, at the top of the High Street there will be stalls from the Royal British Legion, the Air Cadets, and Howarth Holme Guard.

The Yorkshire 5reg have been contacted and we await a response on whether they can attend.

Pride

The Pride Committee have agreed this year's event location will be with in Town Hall and the surrounding areas. Including a closure of Jerry croft, using the side of the Town Hall and the Amphitheatre. The committee are waiting to receive news on 2 sponsorship opportunities to fund entertainment. The date for Pride will be Sunday the 9th of July.

Yorkshire Day

Yorkshire Day celebrations will take place on Tuesday the 1st of August 2023. There will be a half High Street Closure. Yorkshire themed stalls and crafting, as well as children's games. All activities on the High Street will be free for families to attend. In the Town Hall there will be a Kids Cookery School. A local Chef has been booked. There will be a Great British Bake-Off style set up, with individual cookery benches. The benches have been provided by the Yorkshire Dales Food and Drink Festival. The event is collaboration with Skipton BID who are providing funding. STC contributions are in staffing, road closure and organisation.

Kids Summer Activities

The Kids Summer Support Days in the Recs will take place every Wednesday from 26th July to 23rd August. Childrens games and entertainment have been booked. Along with bouncy castles, face painting and sporting activities. Other organisations such as the Library, NYCC Multiply Team and local charities have also asked for pop up stalls at the parks on the days to support any families. The recreational area will include Pasture Close, Burnside, Middletown, Raikes Road and Shortbank.

Foodie Weekend

The Food and Drink weekend is confirmed for Saturday and Sunday the 12th and 13th of August. There will be a 2-day market on the Canal Basin, and the Real Food Markets will join for a half High Street Closure on the Sunday only. Local restaurants and pubs have been encouraged to engaged with the event and have promotional offers running over the weekend. Skipton BID are hosting the Skipton Sounds festival over the same weekend to increase evening footfall.

Road Closure Changes

As you will be aware Craven District Council no longer exists and Highways now all come under the same name of North Yorkshire Council (NYC). Road closure will therefore go through to the area highways office to deal with.



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Previously CDC processed the closures under the legislation of the Town Police Clauses Act (TPCA) which District Councils could use for events where there was a 'thronging of people' however it is unclear at present whether the new NYC can use this legislation themselves. Highways legal team are presently looking into this matter.

Road closures until then will be processed under different legislation of the Road Traffic Regulation Act 1984 Section 16A. However, this has restrictions on its use, mainly that the road can only be closed once per calendar year without prior authorisation for the Secretary of State for Transport.

Ging forwards at the beginning of each year, a full list of all events involving road closures are passed through to Highways so we can get authorisation and can then process one composite order which will save time and money.

Flags

Planning permission for the flag poles instalment on the front of the Town Hall is still being processed. We are also waiting for confirmation from the Town Hall which commemoration days they are willing to fly the associated flags.

Report Prepared by:

Hannah Corrigan (Events & Tourism Manager)

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21st April 2023

It was RESOLVED to investigate the installation of a flagpole for the Council to use.

2223/092 **ITEM 9 – Music Festival**

The Event Manager advised the meeting that a music festival was being arranged by Skipton BID and would be incorporating the music venues around the town. More information would be realised as it became available. Cllr McDaid raised the option of the Town Hall and schools' involvement as per his comments at the last meeting, further possibilities and options would be investigated and presented.

2122/083 **ITEM 10 – Ice Rink**

The proposal was discussed again, and it was resolved to place the item on the strategic plan questionnaire to find out if the public wanted this to happen. It was also decided that it would then need to be brought to the budget meeting in December for approval. Councillor Judge who brought the idea to council did not attend the meeting therefore there was little further discussion for members.



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2122/084 **ITEM 11 – Notification of Business for Future Agenda**

Forces Champion to be voted at the next Annual General meeting of the Council.

List of dates when the flag would be flying at the Town Hall to mark commemorative dates.

With no further business discussed, the meeting closed at 19.15pm.

DRAFT