



Skipton Town Council

**MINUTES OF THE EVENTS and TOURISM COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER OF SKIPTON TOWN HALL
Thursday 26th January 2023 AT 4.30PM**

Those present:

Chairman: Councillor W Feather
Councillor L Morgan, Councillor S Bentley, Councillor B McDaid, Councillor K McIntyre, Councillor C Harbron & Councillor A Higgins.

Also present: Mrs L Close, Chief Officer & Miss H Corrigan, Events Manager.

2223/074 ITEM 1 – Chairman’s remarks

Councillor Feather welcomed everybody to the meeting.

2223/075 ITEM 2 – To accept apologies for absence.

Councillor M Courcier was away on holiday (*accepted*)

2223/076 ITEM 3 – To record declarations of pecuniary and non-pecuniary interests in items on the agenda.

None disclosed.

2223/077 ITEM 4 – consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non-pecuniary interests.

None requested.

2223/078 ITEM 5 – Representations from public.

No members of the public were present

2223/079 ITEM 6 - Minutes of Previous Meeting.

RESOLVED that the minutes of the committee meeting held on the 6th October 2022 were a true and accurate record.

Councillor Ketto arrived joined the meeting.

2223/080 ITEM 7 – Budget

The budget was received and noted.

Councillor Harbron advised that as the Council had not increased the precept this year it would be very difficult to deliver events. The Chief Officer was asked what impact this had on events to which she confirmed that Pride would not be the same format as last year and that the Town Council would not be hosting a large event in the park however plans were being discussed to carry on the Pride event for the town albeit in a different format.

Councillor McDaid wish to have a note of thanks to the staff for their response to the medical emergency that happened at the Remembrance event.

2223/081 ITEM 8 – Event Manager update

The Event manager gave an update of the 2022 events as well as forthcoming 2023 events.



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Events & Tourism Committee Thursday 26th of January 2023

Agenda Item Agenda Item 8

This supporting document is prepared for the Event and Tourism Committee meeting scheduled for Thursday 26th January 2023.

The report has been compiled by the Officer named at the end of the report, in good faith, and considering the most up-to-date information available at the time the report was prepared.

Event Review 2022

Remembrance Day Parade- Sunday 13th of November

The annual Remembrance Day Parade took place on Sunday 13th November.

Following sound issues in the previous year at the event, we have organised Rombalds radio to assist in the set up and projection of the sound this was vastly improved from last year's event. The work completed on the Cenotaph to access power made a huge difference to the set up and removed the sound of the loud generator.

Skipton Brass played in the church yard this year which worked better to reduce the sound pollution between the reading of the wreath laying order and the background music.

Sadly, a major medical incident occurred on the day, but was dealt with swiftly, discreetly, and effectively with the help of Skipton Police and Fire Services.

The relationships between STC and Holy Trinity, the RBL and the Yorkshire 5 regiment continue to develop and worked effectively to deliver the event.

The road closures were held throughout the church service and worked effectively. Radio communication can be weak on occasions when staff members are out of range, research into radio capacity will need to be looked at for future events.

100th Year Anniversary of the Cenotaph

Schools and Community groups throughout Skipton took part in celebrating the 100th Year anniversary on the Cenotaph. To commemorate this, the school pupils painted a pebble and wrote their name on the back. The pebbles will be painted in either black or red. The painted pebbles will be placed in the shape of poppies on the Holy Trinity lawn for the week of Remembrance. The poppies looked wonderful on the lawn and the feedback has been hugely positive. However, the paint largely washed off after a few days due to horrendous weather, if this were to be repeated in future waterproof paint may need to be provided to the school.

Additionally, a Remembrance image was projected onto the side of Skipton Castle. With permissions from [REDACTED] who provided the Gobo Projector and Hunters of Skipton for access to the power source. The imagery looked wonderful and received incredibly positive feedback from the public. This could be a feature used at alternative times of the year using different imagery to mark occasions within the town.



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Skipton Christmas Lights Switch On- Sunday 27th November

The Christmas Lights Switch On took place on Sunday of November the 27th. Comprising of the Santa Fun Run in the morning a trading market throughout the day with the big switch on taking place at 5pm.

The Santa Fun Run was very well attended. Skipton Craven Rotary Club raised the most ever funding from local charities. The horn speakers used in the trees were a huge improvement on projecting the sound up the High Street.

The Willow Lantern procession set off from the bottom of the High Street with Santa leading the way to Switch the Lights on. If this were to follow the same format in future years, the Town Crier would be required to assist in the procession. This would give Santa a clearer path if public attention was drawn to the procession. The lantern work shops were well attended at St Andrews Church over 2 weekends.

There was a shuttle service running throughout the day from Gateway House to the High Street to try and eliminate traffic and parking pressures on the town. However, this was very poorly used and would not be necessary for future.

Skipton Christmas Markets- Sunday the 4th & 11th of December

The annual Skipton Christmas Markets were held the first 2 weeks of December.

Coach St Car Park was reserved as a coach drop off and pick up point, coaches were parked at the Auction Mart managed by Compass Traffic. This worked well and no incidents occurred throughout the day.

A Park and Ride service ran throughout the day from Gateway House to the High Street. This was heavily used and elevated many traffic and parking issues from previous years.

The set up and break down of the markets worked more effectively on the second weekend with the support of the regular market traders and the Parking Pass System.

Skipton Events 2023

Freedom Parade

This is a Craven District Council event. Skipton Town Council are assisting in the road closures and staffing. The event will take place on Thursday 2nd March.

The Yorkshire 5 regiment will leave the back of the Town Hall Car Park, marching down Bunkers Hill, turning right on to New Market Street continuing along Caroline Square at along Swadford Street, turning right on to Coach Street, right on to Water Street, right again onto Mill Bridge before finishing on the High Street. The Regiment will halt outside the Town Hall where there will be a 20-minute address on the Town Hall steps, this will be led by Craven District Council and by Holy Trinity Church.

There will be a selection on military stalls on the High Street show casing various attributes of the army, including a ration kitchen and heavy vehicles.

If there is wet weather on the day the stalls and address will move into the Main Hall of the Town Hall. Invites will be distributed by Craven District.

The Kings Coronation

The Kings Coronation celebrations are to be a joint venture with Skipton BID, sharing cost and planning. The Coronation will take place on Saturday 6th May 2023.



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The event will take place on Skipton Canal Basin and adjacent Car Park. Skipton Real Food Markets will supply food and drink for the occasion.

There will be a large LED screen showing the ceremony, with deck chair seating. This will be a 1-day events on the Saturday only. Finishing in the afternoon.

There will be arts and craft stall free to children, in flag making and ribbon wand making in the Union Jack colours. Traditional patriotic décor. There will be some music entertainment to accompany the ceremony throughout the day.

The Car Show

The return of the Skipton Car show is due to take place on Sunday 4th as is tradition to be the first Sunday of June. The Car Show is to be organised by [REDACTED] taking over from the previous organiser.

Skipton Town Councils responsibilities would be to assist in the road closure and staffing on the day. In previous year this has been a huge success with high attendance, so would be great to have back in the calendar.

Gala

Skipton Gala will return on Saturday the 10th June 2023. The Gala Committee meet every second Thursday of the month at Rendezvous Hotel. Special efforts need to be made this year to add to the Gala. The procession has reduced in numbers year on year and its important new life is injected into it. The first ever Skipton Gala took place on Saturday 13th July 1901 and is a huge part of Skipton's heritage.

Skipton Town Councils responsibilities on the day include the rolling road closure from Westmoreland Street right to the top entrance to the park by the War memorial. The staffing of the closure.

Any ideas from Councillors would be welcome. Any groups or organisational contacts Councillors have to promote the Gala would be equally welcomed.

Skipton Sheep Day & Armed Forces Day

Skipton's annual Sheep Day will take place on Sunday the 25th of June 2023.

The usual preparations are underway in securing the Sheep show and various other animal related entertainment.

There will also be crafting and music entertainment on the day.

Trader forms have been sent. Decisions on which traders will be selected will take place on Friday 7th April.

Talks on the responsibility for Armed Forces Day need to take place between Craven District Council and Skipton Town Council. Previously CDC have taken responsibility with assistance from STC.

Skipton Family Summer Support

This event would take place over 5 weeks during the children's summer holidays. Every Wednesday a small event would occur at each of the recreation areas managed by Skipton Town Council. E.g. Raikes road playground, Pasture Close Recreational Area, Short Bank Recreational Area etc.



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The event will give families an opportunity to find use of the recreational areas. Many of which are under used and parents may not be aware they are on their doorstep.

The event will give an opportunity to a local charity each week to have a pop-up stall and a local sports club to fund raise.

We have been in contact with Kanga Sports who organise children's sporting activities throughout the summer.

We would also provide activities such as bouncy castle and giant games for entertainment.

This would be a free event once a week for families to attend throughout the summer holidays to help with the cost-of-living crisis.

The event will also give Skipton Town Council the opportunity to engage with the local community. Surveys could be conducted to contribute towards the formation of the Strategic plan and the Park Strategy, and contribute to the Community Engagement elements of the Local Council Award Scheme.

Skipton Foodie Weekend

Skipton Food and Drink Weekend will take place again this year on the 12th and 13th of August. The event will comprise of two halves. Firstly, the weekend market on the Canal Basin over both days. After last year's success we aim to improve this with additional stalls, some seating and busking entertainment. Secondly the half High Street closure which the Real Food Markets will use on Sunday the 13th of August.

STC will work closely with the BID to encourage restaurants and bars to get involved with the 'Weekend Specials' making it a full town event and hopefully encouraging a boost in tourism.

Yorkshire Day

As part of the HAZ August celebrations, Skipton BID are funding a Yorkshire Day themed event. This event will take place on Tuesday the 1st August during the kids summer holidays.

The event will consist of Yorkshire themed stalls, produce, local businesses and charities. There will be Yorkshire themed children's crafts including, Yorkshire flag making, Yorkshire rose felt badges. There will be workshops aimed to educated children on farming in Yorkshire and demonstrations involving Yorkshire made food.

The event will be a half High Street Closure. With gazebos down the centre of the High Street. The day will also be used as an opportunity for HAZ to showcase some of the work they have completed over the last few years. Including pop up entertainment and arts and culture shows.

Skipton Town Councils role in the event will be to assist in planning and support with staffing and road closures.

Report Prepared by:

Hannah Corrigan (Events & Tourism Manager)

eventsmanager@skiptontowncouncil.gov.uk

18th January 2023



2223/082 **ITEM 9 – Music Festival proposal**

Councillor Feather advised that he would like the Town Council to arrange a free music festival in the town. Councillor L Morgan was in agreement and Councillor Harbron advised that Skipton has a fantastic choice of free music venues, and it would be great if this could be something that could be linked up. The meeting was advised that the BID were in discussions to arrange something similar. Councillor McDaid thought it would be a great idea if something could be arranged at the Town Hall and for contact to the schools to be involved.

It was confirmed that the Events Manager would look at all possibilities and report back to the next meeting.

2122/083 **ITEM 10 – Notification of Business for Future Agenda**

Forces Champion to be voted at the next Annual General meeting of the Council.

List of dates when the flag would be flying at the Town Hall to mark commemorative dates.

With no further business discussed, the meeting closed at 17.20 pm.