



Skipton Town Council

Minutes of the Ordinary Parish Meeting of Skipton Town Council held in the Council Chambers on Thursday 20th January 2022 at 7.00pm

Those Present:

Chairman: Councillor K McIntyre (Mayor)
Councillors: Councillor T Barrett, Councillor S Bentley, Councillor J Dawson, Councillor W Feather, Councillor C Nash, Councillor E Jaquin, Councillor R Heseltine, Councillor Bell & Councillor Madeley. Councillor Nash & Councillor R Judge
Officers: Mrs L Close (Chief Officer) & Mrs H Marshall (Finance Manager)

2021/080

ITEM 1 – Mayors remarks

Councillor McIntyre welcomed everybody to the full council meeting. Tribute was given to the passing of the late Brian Thackeray Short, he was a Councillor from 1974-1983 and was Mayor of Skipton 1977 – 1978.

2021/081

ITEM 2 – To accept apologies for absence.

Councillor Mahmood, Councillor Solloway (may be late), Councillor Hickman & Councillor Painter whose reason for absence were accepted.

It is noted that Councillor Solloway attended the meeting but could not gain access to the Chamber.

2021/082

ITEM 3 – Disclosures of Interest

None declared.

2021/083

ITEM 4 – Dispensations Requests

None received.

2021/084

ITEM 5- Representations from the public

None present.

2021/085

ITEM 6 - Minutes of the Previous Meeting

Proposed by Councillor J Dawson

Seconded by Councillor T Barrett

RESOLVED that the minutes of the Full Council meeting held on 18th November 2021 and the budget meeting on Monday 10th January 2022 be accepted as a true and accurate record. *(unanimous)*

2021/086

ITEM 7 - Reports and Minutes from Committees and Sub Committees

This item was adjourned to the next meeting as a number of members confirmed they had not received the minutes. Councillor Madeley asked when the rescheduled Finance and Policy Committee meeting would be held. The Chief Officer confirmed that all of the agenda items from December had been moved to this meeting, therefore nothing was outstanding before the next scheduled meeting in less than 4 weeks.

Councillor Madeley disagreed that it should wait and it was important to hold another meeting.

- 2021/087** **ITEM 8 – Matters arising from previous committees**
No matters arising
- 2021/088** **ITEM 9 –Finance**
Proposed by Councillor J Dawson
Seconded by Councillor P Madeley
RESOLVED that the bank reconciliation & financial report be accepted.
(unanimous)
- 2021/089** **ITEM 10 – Precept Demand**
Proposed by Councillor T Barrett
Seconded by Councillor J Dawson
RESOLVED that the budget for 2022/23 that was discussed and implemented at the budget meeting on the 10th of January be accepted and that the precept demand for 2022/2023 be submitted for £519,491
(unanimous)
- 2021/090** **ITEM 11 –Policies and Procedures**
Councillor Shaw and Madeley advised that the Safeguarding policy would need some further work and a discussion was held regarding DBS checks for staff and event staff. Councillor Shaw also advised that he wished for Market Traders to be DBS checked.
Councillor Judge asked the Chief Officer if any Subject Access Requests had been submitted. The Chief Officer confirmed that not in her time of being in post. Councillor Barrett confirmed that in 2019 there had been a SAR submitted by Councillors Judge, Shaw, Painter and Feather but it had been submitted incorrectly.
Proposed by Councillor Dawson
Seconded by Councillor Jaquin
RESOLVED that the following policies are adopted, with the recommendation that DBS discussions and safeguarding be brought back to the next meeting for further discussion. Policies adopted; Equality, Photography, Freedom of Information requests, Health and Safety and Safeguarding. *(unanimous)*
- 2021/091** **ITEM 12 – Policies and Procedures from the Management and Staffing Committee**
Councillor Madeley spoke with regard to the Whistleblowing policy and advised that he had asked at Management and Staffing to look into the possibility of having a dedicated phonenumber for whistleblowing at the Town Council. The Chief officer confirmed she would investigate that item as requested at Management and Staffing.
Proposed by Councillor W Feather
Seconded by Councillor R Judge
RESOLVED that the following policies be adopted.
Emergency Dependants leave / Expenses / Performance Improvement
Recruitment policy / Sickness policy /Substance misuse policy
Whistleblowing policy
(unanimous)

2021/092 **ITEM 13 – Proposed new Train service**

Proposed by Councillor P Madeley

Seconded by Councillor W Feather

RESOLVED to support the proposals for a new direct Leeds – Glasgow rail service via the Settle – Carlisle line with a planned stop in Skipton.

(11 votes in favour, 1 abstention)

At this point of the meeting Councillor D Shaw left for a prior engagement

2021/093 **ITEM 14 –Enhanced Partnership Consultation – Buses**

Councillor C Nash gave an update of her briefing paper that had been circulated prior to the meeting. Councillor Madeley stated that all services will be cut in the future with the new unitary Council being formed and we do not have any bus service as it is. He stated that the bus service should be extended for rural service and money should be made available to focus on bus services.

Councillor Jaquin advised that the briefing paper was very good in and in depth. He asked if this could be reduced to serve as a manageable reply. Councillor Barrett moved that all comments could be forwarded to Councillor Nash and the Chief Officer for them to collate a response. Councillor Bell advised that the bus requirement was needed for Greatwood and Horseclose, services were not provided yet more housing was introduced and it had become the forgotten area. Councillor Jaquin echoed Councillor Bell's comments.

It was resolved that Councillor Nash and the Chief Officer would work and submit a response.

2021/094 **ITEM 15 – Notification of Business for a future agenda**

Councillor P Madeley – Agenda layout

Councillor P Madeley – Whistleblowing dedicated telephone line (M&S Committee request but will be placed on full council agenda as requested)

Councillor W Feather – To discuss the Chief Officer producing a report on the new IT system and how to gather historical information of salary, overtime and expenses and past expenditure.

With no further business discussed the meeting closed at 19.39pm.

The next meeting of the Full Council will be held on Thursday 17th March 2022 at 7.00pm