



Skipton Town Council

Thursday 26th January 2023

All Members of the Public Services Committee

Dear Councillors K McIntyre, P Madeley, B McDaid, C Nash, L Morgan, R Heseltine, C Harbron, M Courcier and R Judge

You are hereby summoned to attend the next ordinary meeting of the **Public Services Committee** which will be held in the Council Chamber at Skipton Town Hall, High Street, Skipton, on Thursday 2nd February 2023 at 6.30pm.

The Local Government (Electronic Communications) (England) Order 2015 Para 2, amended LGA 1972

Yours sincerely,

Mrs Louise Close

Clerk to the Council

louise@skiptontowncouncil.gov.uk

www.skiptontowncouncil.gov.uk

Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website.

The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

Skipton Town Council exercises the General Power of Competence (Localism Act 2011)

A Copy of this agenda is available in larger print on request

2223/053 ITEM 1 – Chairmans Remarks

2223/054 ITEM 2 – Apologies for Absence

To accept the reason(s) for the absence of any Members from the meeting.

2223/055 ITEM 3 – Disclosures of Interest

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the CDC Monitoring Officer.

2223/056 ITEM 4 – Dispensations

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

2223/057 ITEM 5 – Representations from public

Invitation for members of the public to address the meeting. Each member of the public is entitled to speak for 3 minutes.
Questions / observations from members of the public.

2223/058 ITEM 6 – Minutes of the previous meeting

To resolve to approve the minutes of the Public Services Committee held on the 1st December 2022.

2223/059 ITEM 7 – Budget

To receive and note the budget.

- 2223/060** **ITEM 8 – Churchyard wall**
To note that monitoring points are now being installed on the wall.
To confirm that Members have received historical information regarding the wall.
To confirm that contractors have been requested to look at the pointing requirements and provide quotes for any pointing required.
To receive and note the advice received by the Public Services Committee in January 2022 regarding the Councils liability for the Church Wall.
- 2223/61** **ITEM 9 – Street Lighting**
To receive and note the list of Town Council owned streetlights.
To note that the Street Light STC42 at Harewood Road will be converted to LED in the next 30 days, and that STC has no responsibility for the light on the archway at Hallams Yard.
- 2223/62** **ITEM 10 - Allotment Update**
To receive and note the Allotment Update
- 2223/63** **ITEM 11 - Park Strategy**
To review the first initial draft of the Park Strategy.
To decide on and agree any changes required.
To consider beginning public consultation, with a cost of £384 for an annual subscription to Survey Monkey.
- 2223/64** **ITEM 12 – Coach Street Public Conveniences**
To note the commencement of the tender process for the cleaning of the Coach Street Public Conveniences.
- 2223/65** **ITEM 13 - Raikes Road Burial Ground**
To consider a request from the Friends of Raikes Road Burial Ground to support an application by the Friends to Historic England for the Burial Ground to be registered on the National Register of Parks and Gardens of Historic Interest in England to provide legislative protection for the site.

To give authority to The Friends of Raikes Road Burial Ground for monuments in the Burial Ground to be repaired, and to consider the request to fund this work.

2223/066 **ITEM 14- Defibrillators**

To receive and note the update regarding defibrillators in Skipton.

2223/67 **ITEM 15 - Policies**

To note the following updated policies and new Tree Policy that will go to the Finance & Policy for recommendation to Full Council.

- Play Area Inspection and Maintenance
- COSHH Policy
- PPE Policy
- Working at Height Policy
- Tree Policy

2223/068 **ITEM 16- Notification of Business for a Future Agenda**

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting although the absolute statutory minimum notice period is three clear days.

Next meeting 13th April 2023