



Skipton Town Council

Date: 10th June 2022

To: Members of the Finance & Policy Committee

Dear Councillors C Nash, W Feather, C Harbron, R Heseltine, A Higgins, R Judge, P Madeley and K McIntyre

You are summoned to the Finance & Policy Committee Meeting which will be held in the Council Chamber
on Thursday 16th June at 6.30pm

Yours sincerely,

A handwritten signature in black ink that reads 'L. Close'.

Louise Close Clerk to the Council

louise@skiptontowncouncil.gov.uk

www.skiptontowncouncil.gov.uk

Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website

The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

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16th June 2022 6.30pm

A copy of the agenda is available in larger print upon request.

A G E N D A

1. Chairman's Remarks

2. Apologies for Absence

To accept the reason(s) for the absence of any Members from the meeting.

3. Disclosures of Interest

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the CDC Monitoring Officer.

4. Dispensations

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

5. Representations from public

RESOLUTION to adjourn the meeting in order to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Each member of the public is entitled to speak for 3 minutes.

- Questions / observations from members of the public

6. Vice Chair

To appoint a Vice Chair for the Finance and Policy Committee

7. Minutes of the Previous Meeting

To approve the minutes of the Finance & Policy Committee 22nd February 2022.

8. Matters arising

Report and receive information arising from the minutes of items not on the agenda

9. Budget

To receive and note the budget report to date

10. Clerks Delegated Authority to spend

To consider amending the Financial Regulations to increase the Clerks authority to spend from £500 to £3000.00

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11. Sustainability goals

To discuss how this Committee implements the Council's sustainability goals

12. The Exclusion of the press and public.

The Committee and its sub-committees will be considering business of a confidential nature, and the press and public will therefore be excluded by resolution from meetings (Public Bodies Admissions to Meetings Act 1960, s1 [2]).

13. Overtime Information

To receive information of hours worked of Officers in relation to the events organised by the Town Council.

14. Staffing

To note the retirement of a member of staff and to give delegated authority for the recruitment of that position.

15. Notification of Business for Future Agenda

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting although the absolute statutory minimum notice period is three clear days

The next meeting of the Finance & Policy Committee is 18th August 2022