



Skipton Town Council

Thursday 9th March 2023

All Members of Skipton Town Council

Dear Councillors,

You are hereby summoned to attend the next ordinary meeting of Skipton Town Council which will be held in the Council Chamber at Skipton Town Hall, High Street, Skipton, on **Thursday 16th March 2023 at 7.00pm**

The Local Government (Electronic Communications) (England) Order 2015 Para 2, amended LGA 1972

Yours sincerely,

Mrs Louise Close
Clerk to the Council
louise@skiptontowncouncil.gov.uk
www.skiptontowncouncil.gov.uk

The side access and lift will be available 15minutes prior to the start of the meeting for anyone who requires the use of the lift.

Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website.

*The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.
Skipton Town Council exercises the General Power of Competence (Localism Act 2011)*

A Copy of this agenda is available in larger print on request

2223/133 ITEM 1 – Mayor’s Remarks

2223/134 ITEM 2 – Apologies for Absence

To accept the reason(s) for the absence of any Members from the meeting.

2223/135 ITEM 3 – Disclosures of Interest

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the CDC Monitoring Officer.

2223/136 ITEM 4 – Dispensations

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

2223/137 ITEM 5 – Representations from public

Invitation for members of the public to address the meeting. Each member of the public is entitled to speak for 3 minutes.
Questions / observations from members of the public

2223/138 ITEM 6 – Minutes of the previous meeting

To approve the minutes of the Full Council Meeting held on 19th January 2023.

2223/139 ITEM 7 – Reports and Minutes from Committee and Sub committees Meetings

To accept the minutes of the following committee meetings (Councillor Shared drive):

Events & Tourism Committee 6th October 2022 (approved by committee 26/01)

Audit & Scrutiny Committee 8th December 2022 (approved by committee 02/03)

Market Committee 16th November & 5th December 2022 and 4th &
13th January 2023 (approved by committee 08/02)
Public Services 1st December 2022 (approved by committee 02/02)

2223/140 **ITEM 8 - Chief Officer update**

To receive and note the update from the Chief Officer.

2223/141 **ITEM 9 - Finance**

To receive and note the Bank Reconciliation

To receive and note the Bank Statements

To receive and note the schedule of payments / receipts.

2223/142 **ITEM 10 - Outside Bodies**

To receive written reports prior to this meeting from
representatives on outside bodies and to answer any queries
under this item.

2223/143 **ITEM 11 – Expressions of Interest to NYCC**

To resolve which items to are to be put forward as an expression
of interest.

To consider a request from Craven District Council to take
responsibility for CDC Managed allotments

Craven District Council's Asset Register can be viewed here:

[Craven District Council : Open Data \(cravenc.gov.uk\)](https://www.cravencouncil.gov.uk/open-data)

2223/144 **ITEM 12 - Community Safety**

To receive an update from Cllr McDaid, the Chair of the working
group.

Crime figures can be viewed here:

[https://www.police.uk/pu/your-area/north-yorkshire-
police/craven/](https://www.police.uk/pu/your-area/north-yorkshire-police/craven/)

2223/145 **ITEM 13 – Committee Structure**

To resolve to approve a recommendation from Finance and Policy
regarding the Council's Committee Structure for 2023/2024

2223/146 **ITEM 14 – Easter Eggs**

To note that donations of Easter Eggs can be delivered to the office by Thursday 30th March. Eggs will be donated to SELFA- Item requested by Cllr Bentley.

2223/147 **ITEM 15 – Honorary Freeman**

To receive a proposal from Councillor Bentley regarding the award of Honorary Freeman.

2223/148 **ITEM 16 – The Exclusion of the press and public.**

The Committee and its sub-committees will be considering business of a confidential nature, and the press and public will therefore be excluded by resolution from meetings (Public Bodies Admissions to Meetings Act 1960, s1 [2]).

2223/149 **ITEM 17 – Management & Staffing Committee**

To note the staff changes approved by the Management & Staffing Committee, and to appoint 3 Councillors to sit on a panel if required.

2223/150 **ITEM 18 – Complaint**

To consider a complaint received and agree forward actions.

2223/151 **ITEM 21- Notification of Business for a Future Agenda**

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting although the absolute statutory minimum notice period is three clear days.

*The next meeting of Full Council is the Annual General meeting of the Council
scheduled for
Thursday 18th May 2023 at 7pm*