

Date: Wednesday 2<sup>nd</sup> February 2022

To: All Members of the Market Committee

Dear Councillors G Bell, J Dawson, W Feather, A Hickman, P Madeley, C Nash, D Painter & D Shaw

You are summoned to a Meeting of the **Market Committee** which will be held in the Council Chamber **on Wednesday 9<sup>th</sup> February 2022 at 17:30pm**

Yours sincerely,



Louise Close

Clerk to the Council

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[www.skiptontowncouncil.gov.uk](http://www.skiptontowncouncil.gov.uk)

**Note:** Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website

The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings)

Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

**SKIPTON TOWN COUNCIL**  
**9<sup>th</sup> February 2022 17:30pm**

A copy of the agenda is available in larger print upon request.

**A G E N D A**

**1. Chairman's Remarks**

**2. Apologies for Absence**

**3. Disclosures of Interest**

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest.

**4. Dispensations**

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

**5. Representations from public**

RESOLUTION to adjourn the meeting in order to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Each member of the public is entitled to speak for 3 minutes.

- Questions / observations from members of the public

**6. Minutes of the Previous Meeting**

To approve the minutes of the Market Committee meeting held on 17<sup>th</sup> November 2021.

**7. Matters Arising**

To report and receive information arising from the minutes of items not on the agenda

- Artisan Market Agreement

**8. Trader Representatives**

To consider a request from a Trader to become a Trader Representative

**9. Finance Update**

To receive an update on the Market Finances.

**10. Van Locations**

To consider the location of Trader vans on Market days

**11. Market Manager's Report**

To receive an update from the Market manager

**12. Market Project**

To receive and consider actions arising from the Market Project Managers Dec 2021 report

## **SKIPTON TOWN COUNCIL**

**9<sup>th</sup> February 2022 17:30pm**

### **13. Market Byelaws**

To discuss the Market byelaws-requested by Councillor Madeley

### **14. Monday Pitch Fees**

To consider the Monday reimbursement/incentive scheme

### **15. The Exclusion of the press and public.**

The Committee and its sub-committees will be considering business of a confidential nature, and the press and public will therefore be excluded by resolution from meetings (Public Bodies Admissions to Meetings Act 1960, s1 [2]).

### **16. Staffing Update**

To receive the proposal from the Chief Officer regarding the staffing of the Market

### **17. Notification of Business for Future Agenda**

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting. although the absolute statutory minimum notice period is three clear days.

Next Meeting to be confirmed following Full Council in May